

**TRUSTEES:**

Cassandra Shepherd, President  
Ryan Reece, Clerk  
Anthony X. Agueda  
Sam Choate  
Kathy Main

**ADMINISTRATION:**

Trish Anderson, Superintendent  
Terrie Purto, Business Official



**Hickman Community Charter District  
Regular Meeting of the Board of Trustees**

**MINUTES**

**May 12, 2025**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

**Stem Room#1, 13306 Fourth Street, Hickman, CA 95323**

**1.0 Call to Order at: 5:00 p.m.**

**Members Present: All**

- ☐ Cassandra Shepherd, President
- ☐ Ryan Reece, Clerk
- ☐ Anthony X. Agueda
- ☐ Sam Choate
- ☐ Kathy Main

**Members Absent: None**

**Late Arrivals: None**

**Others Present:** None

Motion by: Anthony X. Agueda  
Seconded by: Kathy Main  
Ayes: 5    Nays: 0    Abstain: 0

## **2.0 Approval of Agenda**

Motion by: Ryan Reece  
Seconded by: Sam Choate  
Ayes: 5    Nays: 0    Abstain: 0

## **3.0 Closed Session -**

**Called to Order at: 5:01 p.m.**

Motion by: Kathy Main  
Seconded by: Sam Choate  
Ayes: 5    Nays: 0    Abstain: 0

**3.1 Employee Matters:** *(Government Code Section 54957)*  
**Public Employee appointment, employment, performance evaluation,  
discipline/dismissal/release**

**3.2 Student Matters:** *(Government Code Section 54950)*

**3.3 Labor Negotiations:** *(Government Code Section 54957.6)*

3.3.1 Approve 25-26 Tentative H.A.T. Agreement -TABLE

Motion by:  
Seconded by:  
Ayes:\_\_\_\_\_    Nays:\_\_\_\_\_    Abstain:\_\_\_\_\_

3.3.2 Approve 25-26 Tentative Classified Agreement -TABLE

Motion by:  
Seconded by:  
Ayes:\_\_\_\_\_    Nays:\_\_\_\_\_    Abstain:\_\_\_\_\_

Exited Closed Session at: **5:32 p.m.**

Motion by:  
Seconded by:  
Ayes:    Nays:    Abstain:

**Report of Closed Session Actions -**    The Board asked Mrs. Anderson to Finish Negotiations with  
Certificated and Classified employees.

Resolution #2425-6 Re: Rural Bus Pilot Project was approved

Motion by: Anthony X. Agueda

Seconded by: Sam Choate

Ayes: 5    Nays: 0    Abstain: 0

#### 4.0 Welcome

4.1 Pledge of Allegiance

4.2 Welcome

**5.0 Public Comment-** *If you are present and wish to address the board at tonight's meeting, please complete a colored card and give it to the board secretary prior to the start of the meeting. Because this is a public meeting, it is our time to hear from you on items not listed on tonight's agenda. Though the board generally will not respond, we want you to understand that we are listening carefully. However, in compliance with Board Policy and the Ralph M Brown Act, the board is not permitted to take action on non-agenda items. If appropriate, consistent with Board Policy, the board may direct the Superintendent to schedule an item for a future board agenda.*

Individual speakers may be allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

#### 6.0 Consent Items

*Explanatory Statement: The purpose of the Consent Agenda (Consolidated Motion) is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the Board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the Board has previously deliberated or can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Governing Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. If a member of the public wishes to speak to an item on the Consolidated Motion, please complete a Public Comment card and turn it into the Superintendent's Executive Assistant prior to the Board taking action.*

##### 6.1 [Approval of Board Meeting Minutes from April 14, 2025](#)

##### 6.2 Approval of warrants

Date	Amount
<a href="#">April 11, 2025</a>	<a href="#">79,489.96</a>
<a href="#">April 18, 2025</a>	<a href="#">33,613.13</a>

<a href="#">May 2, 2025</a>	<a href="#">134,792.16</a>
Total	\$247,895.25

### 6.3 Field trips and Fundraisers

- HCS Ten Pin Testing Boot Camp Reward trip May 14, 2025
- HCS Leadership Team to Roberts Ferry Nut Company May 21, 2025
- HCS Sonora Annual School Meet & Greet at PineCrest August 2025

Motion by: Kathy Main

Seconded by: Sam Choate

Ayes: 5 Nays: 0 Abstain: 0

## 7.0 Announcements/Information- None

## 8.0 Administrative Items (Information, discussion, and possible action Items)

### 8.1 [Approve the Annual Workers Compensation Certification](#)

*Explanatory Statement:*

Motion by: Anthony X. Agueda

Seconded by: Sam Choate

Ayes: 5 Nays: 0 Abstain: 0

### 8.2 [Approve the April Budget Report](#)

*Explanatory Statement: Monthly budget report, presented by Mrs. Purto.*

Motion by: Ryan Reece

Seconded by: Sam Choate

Ayes: 5 Nays: 0 Abstain: 0

### 8.3 [Approve the Actions being taken by Human Resources](#)

*Explanatory Statement: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.*

Motion by: Sam Choate

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

### 8.4 [Approve the Revision to the 2025-2026 Reduced Workload Program Memorandum of Understanding](#)

*Explanatory Statement: Each year the board makes a decision whether it is in the best interest of the district financially to approve a RWL MOU with the bargaining unit members.*

Motion by: Ryan Reece

Seconded by: Kathy Main

Ayes: 4 Nays: 0 Abstain: 1- Sam Choate

#### **8.5 Approve Resolution 2425-5**

*Explanatory Statement: This resolution urges the California Department of Education to fulfill its obligations Under Senate Bill 1315 and to prioritize the needs of small School Districts.*

Motion by: Kathy Main

Seconded by: Anthony X. Agueda

Ayes: 5    Nays: 0    Abstain: 0

#### **8.6 Approve the following Request & Agreement for Interdistrict Attendance for:**

- 5th grade HES student to attend Hughson Unified School District for the 2025-26 school year
- TK student to attend Ceres Unified School District for the 2025-26 school year

*Explanatory Statement:*

Motion by: Anthony X. Agueda

Seconded by: Ryan Reece

Ayes: 5    Nays: 0    Abstain: 0

#### **8.7 Approve the HCS Education Coordinator resignation letter effective May 31, 2025**

*Explanatory Statement:*

Motion by: Kathy Main

Seconded by: Sam Choate

Ayes: 5    Nays: 0    Abstain: 0

#### **8.8 Approve the retirement letter of an HES Classified Employee**

*Explanatory Statement:*

Motion by: Ryan Reece

Seconded by: Sam Choate

Ayes: 5    Nays: 0    Abstain: 0

#### **8.9 Approve the Student Service Director Job Description**

*Explanatory Statement:*

Motion by: Sam Choate

Seconded by: Kathy Main

Ayes: 5    Nays: 0    Abstain: 0

#### **8.10 Approve the Revised Draft Certificated Management and Non Represented**

*Explanatory Statement:*

Motion by: Anthony X. Agueda

Seconded by: Sam Choate

Ayes: 5    Nays: 0    Abstain: 0

### **9.0 Reports**

**10.1 Business Manager Report-** Terrie Purto- reported in

**10.2 School Reports**

10.2.1 HES/HMS Report- Candetta Barnett-see the attached report in item 8.2

10.2.2 HCS Report- Ellen Hansen- see the attached report

**10.3 Facilities Manager Report - George Walls**

- Water issue is causing the filters to be replaced in the water fountains weekly
- Mrs. Anderson & Ms. Choate helped when city mistakenly turned water off at the school.
- 13mo. Bus tag inspection went well
- Poured cement to replace tripping hazards in multiple areas of the campus during spring break
- J. Golding & Ms. Purto helped with finding funding
- More in depth reporting on transportation and facilities will be given at the June meeting

**10.4 Superintendent Report- see the attached report**

**10.5 Board Comments-**

- Kathy Main talked to the City Manager of Waterford and was informed that they had received a grant to help with the water project but Hickman was in group "D" Because they had little to no water complaints  
She also wanted to Thank Mr. Walls for all the time taken to apply for the bus grant. Thank you to Trish Anderson for facilitating the Open House BBQ event
- Cassandra Shepherd attended Open House, staying the majority of the time in Mrs. Friesen's room ,enjoying all of the science projects and she doesn't even like science. Special thanks to Ellen Hansen for all of her support of the Hickman Community Charter District School Board during her years of service.
- George Walls wanted to acknowledge Hallie Choate for being at school early and taking command at Ag Day during set up.

**10.0 Additional Closed Session (if required)- Called to Order at: 6:33p.m.**

Motion by: Sam Choate

Seconded by: Ryan Reece

Ayes: 5    Nays: 0    Abstain: 0

Exited Closed Session at: 6:44 p.m.

Motion by: Kathy Main

Seconded by: Sam Choate

Ayes: 5    Nays: 0    Abstain: 0

**11.0 Report of Closed Session Actions - None**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_    Nays:\_\_\_\_\_    Abstain:\_\_\_\_\_

**12.0 Adjournment:**

The meeting was adjourned at: 6:45 p.m.

Motion by: Ryan Reece

Seconded by: Sam Choate  
Ayes: 5    Nays: 0    Abstain: 0

**Board Minutes from May 12, 2025, Approved June 9, 2025**

---

Cassandra Shepherd, Board President

---

Ryan Reece- Board Clerk

---

Kathy Main-Board Member

---

Anthony X. Agueda-Board Member

---

Sam Choate-Board Member