

TRUSTEES

Jonathan Merriam, President
Kathy Main, Clerk
Ryan Reece
Elizabeth Thompson
Cassandra Shepherd

ADMINISTRATION:

Trish Anderson , Superintendent
Terrie Purto, Business Official



**Hickman Community Charter District
Meeting of the Board of Trustees**

AGENDA

December 16, 2024

Meeting Begins with a Closed Session at 5:00 P.M.

Regular Session resumes at 5:30PM

PUBLIC MEETING

Stem Room#1, 13306 Fourth Street, Hickman, CA 95323

All documents related to open meeting agenda items, which have been provided to members of the Board of Trustees prior to the meeting, are available for examination at the Hickman Community Charter District Office, 13306 Fourth Street, Hickman, CA the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday, excluding holidays.

The agenda and documents can be made available in appropriate alternative formats to persons with a disability. A request for these documents in an alternative format, or for other disability-related modifications or accommodations, including auxiliary aides or services, may be made by contacting Patti Angle at (209) 874-1816

(Posted: 12/13/2024)

1. Call to Order at:

Members Present:

Jonathan Merriam, President
Kathy Main, Clerk
Ryan Reece
Elizabeth Thompson
Cassandra Shepherd

Members Absent:

Late Arrivals:

Others Present:

Motion by:
Seconded by:
Ayes: Nays: Abstain:

2. Approval of Agenda

Motion by:
Seconded by:
Ayes: Nays: Abstain

3. Closed Session

Called to Order at:

Motion by:
Seconded by:
Ayes: Nays: Abstain:

3.1 Employee Matters: *(Government Code Section 54957)*

**Public Employee appointment, employment, performance evaluation,
discipline/dismissal/release**

3.2 Student Matters: *(Government Code Section 54950)*

3.3 Labor Negotiations: *(Government Code Section 54957.6)*

Exited Closed Session at:

Motion by:
Seconded by:
Ayes: Nays: Abstain:

Report out of Closed Session Actions

Report of closed session actions is required pursuant to Government Code 54957.1

Action:
Motion by:
Seconded by:
Ayes: Nays: Abstain:

4. Welcome

4.1 Pledge of Allegiance

4.2 Welcome

4.3 School Board Members Oath of Office:

- [Kathy Main](#)
- [Anthony Agueda](#)
- [Sam Choate](#)

5.0 Public Comment- *If you are present and wish to address the board at tonight's meeting, please complete a colored card and give it to the board secretary prior to the start of the meeting.* Because this is a public meeting, it is our time to hear from you on items not listed on tonight's agenda. Though the board generally will not respond, we want you to understand that we are listening carefully. However, in compliance with Board Policy and the Ralph M Brown Act, the board is not permitted to take action on non-agenda items. If appropriate, consistent with Board Policy, the board may direct the Superintendent to schedule an item for a future board agenda.

Individual speakers may be allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

6.0 [Public Hearing Re: Annual Organizational Meeting](#)

Open Public Hearing _____p.m.

Motion by:

Seconded by:

Ayes: Nays: Abstain:

6.1 Organization of Board and District

6.1.1 Election of President:

(New President assumes seat and leads meeting)

Motion by:

Seconded by:

Ayes: Nays: Abstain:

6.1.2 Election of Clerk:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

6.1.3 Election of Representative for County Committee:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

6.1.4 Appoint the Superintendent as Secretary to Serve for 2025-26

Motion by:

Seconded by:

Ayes: Nays: Abstain:

6.2 [Approve Authorization for the following individuals to sign warrants, warrant](#)

orders, and payroll orders:

- Trish Anderson, Superintendent
- Candy Barnett, Principal
- Marie Reynosa, Charter Co-Director
- Ellen Hansen, Charter Co-Director
- Terrie Purto, Business Manager

Explanatory Statement:

Each year at the board's organizational meeting the board approves individuals who are authorized agents to sign warrants, warrant orders and payroll orders.

Motion by:

Seconded by:

Ayes: Nays: Abstain:

6.3 Approve 2025 Regular Board Meeting Calendar Dates (Second Monday of each month except for June 16, 2025)

January 13 , 2025	April 14, 2025	June 16, 2025	October 13, 2025
February 10 , 2025	May 12 , 2025	August 11, 2025	November 10, 2025
March 10 , 2025	June 9 , 2025	September 8, 2025	December 8 , 2025

Motion by:

Seconded by:

Ayes: Nays: Abstain:

6.4 Approve 2025-26 Board Governance Calendar

Motion by:

Seconded by:

Ayes: Nays: Abstain:

Exit Public Hearing p.m.

Motion by:

Seconded by:

Ayes: Nays: Abstain:

7.0 Public Hearing Re: Electronic Acceptable Use Policy (AUP)

Open Public Hearing p.m.

Motion by:

Seconded by:

Ayes: Nays: Abstain:

7.1 Approve Revision of Electronic Acceptable Use Policy for 2025-2026

Explanatory Statement: Each year the District will be asked to review the Electronic Acceptable Use Policy. This year, A few spelling errors were corrected but no changes to the content was made.

Motion by:

Seconded by:

Ayes: Nays: Abstain:

Exit Public Hearing _____ p.m.

Motion by:

Seconded by:

Ayes: Nays: Abstain:

8.0 Consent Items

All items are approved by a single action. Any item may be removed from the Consent Agenda for separate discussion upon request of a member of the audience, staff, and/or Board.

8.1 [Approval of Minutes from November 18, 2024](#)

8.2 Approval of Warrants

Date	Amount
November 15, 2024	50,196.45
November 22, 2024	38,929.46
December 6, 2024	370,711.62
Total	\$459,837.53

8.3 Approval the following proposed Field trips and/or fundraisers

- HMS Grades 6,7,8, Dodge Ridge Student Ski Trip January 22, 2025

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

9.0 Administrative Items (Information, discussion, and possible action Items)

9.1 [Approve the SCOE Save the Date for New School Board Member Workshop February 25, 2025, from 3:30-6:30 p.m.](#)

Explanatory Statement:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

9.2 [Approve the Signatures of the Board and Authorized Agents](#)

Explanatory Statement: Education Code Section 42633 states "The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. No order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order."

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

9.3 Approve WorkPlace Violence Prevention Plan

Explanation: This plan includes the requirements of Senate Bill 553 approved by the Governor and filed with the Secretary of State September 30, 2023.

Motion by:

Seconded by:

Ayes: Nays: Abstain:

9.4 Approve the Actions being taken by Human Resources

- **HR Board Transmittal Form**

Explanation: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

9.5 Approve the Revisions to the Stipend List

Explanatory Statement: We are just changing the title for the classified \$40/hour position and taking off the wording "enrichment teacher" from the teachers extra duty \$45/hr rate.

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

9.6 Approve the Revisions to the Non Core Subject Specialist Job Description

Explanatory Statement: We are just changing the title for the classified \$40/hour position and taking off the wording "enrichment teacher" changing the wording to Non core Subject Specialist

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

9.7 Approve the November Board Report

Explanatory Statement: Monthly financial report

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

9.8 Approve the 24-25 First Interim Budget Report

- **PowerPoint Presentation**

Explanatory Statement: Business manager will present the first interim budget for approval.

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

10. Reports

10.1 Business Manager Report-Terrie Purto

- Reported in 9.7 and 9.8

10.2 School Reports

10.2.1 [HES/HMS Report](#) - Candetta Barnett

10.2.2 [HCS Report](#)- Ellen Hansen

10.3 Facilities Manager Report - George Walls

10.4 [Superintendent Report](#)- Trish Anderson

10.5 Board Comments

11. Additional Closed Session (if required)- Called to Order at:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

Exited Closed Session at:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

12. Report of Closed Session Actions

Report of closed session actions is required pursuant to Government Code 54957.1

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

13. Adjournment:

The meeting was adjourned at:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____