

TRUSTEES

Elizabeth Thompson, President
Jonathan Merriam, Clerk
Ryan Reece
Kathy Main
Cassandra Shepherd

ADMINISTRATION:

Trish Anderson, Superintendent
Terrie Purto, Business Official



**Hickman Community Charter District
Meeting of the Board of Trustees**

MINUTES

November 13, 2023

Meeting Begins with a Closed Session at 5:00 P.M.

Regular Session resumes at 5:30PM

PUBLIC MEETING

Stem Room#1, 13306 Fourth Street, Hickman, CA 95323

1. Call to Order at: 5:00 p.m.

Members Present:

Elizabeth Thompson, President
Jonathan Merriam, Clerk
Ryan Reece
Kathy Main
Cassandra Shepherd

Members Absent:

Late Arrivals: Elizabeth Thompson 5:10 p.m.

Others Present: None

Motion by: Kathy Main
Seconded by: Ryan Reece
Ayes: 4 Nays: 0 Abstain:

2. Approval of Agenda

Motion by: Cassandra Shepherd
Seconded by: Kathy Main
Ayes: 4 Nays: 0 Abstain: 0

3. Closed Session

Called to Order at: 5:01 p.m.

Motion by: Ryan Reece
Seconded by: Cassandra Shepherd
Ayes: 5 Nays: 0 Abstain: 0

3.1 Employee Matters: *(Government Code Section 54957)*

Public Employee appointment, employment, performance evaluation, discipline/dismissal/release

3.2 Student Matters: *(Government Code Section 54950)*

3.3 Labor Negotiations: *(Government Code Section 54957.6)*

Exited Closed Session at: 5:34 p.m.

Motion by: Jonathan Merriam
Seconded by: Kathy Main
Ayes: 5 Nays: 0 Abstain: 0

Report out of Closed Session Actions - HMS will not be returning to Camp Sea Lab for their outdoor education needs.

Action:
Motion by:
Seconded by:
Ayes: Nays: Abstain:

4. Welcome

4.1 Pledge of Allegiance

4.2 Welcome

5. Public Comment - None

6. Consent Items

6.1 [Minutes of October 9, 2023 Board Meeting](#)

6.2 Warrants

| Date | Amount |
|----------------------------------|----------------------------|
| October 6, 2023 | 149,923.69 |
| October 13,2023 | 22,182.21 |
| October 20, 2023 | 41,443.15 |
| October 27, 2023 | 45,823.71 |

| | |
|----------------------------------|---------------------------|
| November 3, 2023 | 38,185.23 |
| | \$297,557.99 |

6.3 Approve the following field trips and fundraisers

- HES grade 2 November Zumba athon
- Campus Honor Roll Bowling Trip November 14, 2023
- HCS Yosemite Trip November 15, 2023
- HCS McHenry Mansion Trip December 11, 15, 2023
- HES Grade 2 Fields of Ice January 2024
- HCS San Juan Baptista Trip January 19, 2024
- HCS Ski Trips 1/24, 2/7, 2/28, 3/13 2024
- HCS Monterey Field Trip March 15, 2024
- HES Grade 2 Hilmar cheese April 2024
- [HMS 8th grade graduation trip to Great Wolfe Lodge May 16, 2024](#)
- HCS 8th grade trip to Boomers May 29, 2024

Motion by: Ryan Reece

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

7. Administrative Items (Action)

7.1 [Approve the October Budget Report](#)

Explanation: Working budget as of October 2023

Motion by: Kathy Main

Seconded by: Ryan Reece

Ayes: 5 Nays: 0 Abstain: 0

7.2 [Approve the following transfers from the general fund to fund 40](#)

Explanation: As we look towards growth in the future and large projects like Bynum Field, as well as day to day upkeep on our buildings, grounds, and transportation, we transfer a percentage of the budget of each school to Fund 40 as a savings account for this purpose.

Motion by: Jonathan Merriam

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

7.3 Approve the Actions being taken by Human Resources

- [HR Board Transmittal Form](#)

Explanation: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.

Motion by: Jonathan Merriam

Seconded by: Ryan Reece

Ayes: 5 Nays: 0 Abstain: 0

7.4 Approve the purchase of a Storage Container from mid state container

- [Mid-state Container](#)

Explanation: As Hickman continues to build its music program it has become apparent that we are out of space to store equipment and instruments. While storage containers make great storage space on a school campus, musical instruments require a space that is temperature controlled. Our MOT dept. Received several quotes for a temperature controlled

unit. One quote came in at a significantly lower cost, and therefore the MOT dept is requesting that we purchase the container from the lower quote from Mid-State Container and have it installed next to the music room.

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

8. Reports

8.1 Business Manager Report- Terri Purto

- Reported in 7.1

8.2 School Reports

8.2.1 HMS/HES Report- Candetta Barnett

- See the enclosed report

8.2.2 HCS Report- Ellen Hansen

- See the attached report

8.3 Facilities Report- George Walls

- New colorful canopies for the Harvest Festival
- Well drillers start on Monday, November 20, 2023
- Cleaning drains and Gutters before rain arrives
- Bus and drivers going very well
- Getting Ready for Christmas Programs

8.4 Superintendent Report - Trish Anderson

- Camp Sea Lab's values did not align with Hickman
- FootHill Horizons will be looked into-(they are county operated, a public entity, provide medical support for health fragile students, and their price includes provided transportation to the facility.

8.5 Board Comments- None

9. Additional Closed Session (If needed)

Called to Order at:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

Exited Closed Session at:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

Report out of Closed Session Actions

Action:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

10. Adjournment

The meeting was adjourned at: 6:21 p.m

Motion by: Jonathan Merriam

Seconded by: Ryan Reece
Ayes: 5 Nays: 0 Abstain: 0

Board Minutes from November 13, 2023, approved on December 11, 2023

Elizabeth Thompson, Board President

Jonathan Merriam- Board Clerk

Kathy Main-Board Member

Cassandra Shepherd-Board Member

Ryan Reece-Board Member