

TRUSTEES:

Jonathan Merriam, President
Kathy Main, Clerk
Elizabeth Thompson
Ryan Reece
Cassandra Shepherd

ADMINISTRATION:

Trish Anderson, Superintendent
Terrie Purto, Business Official



**Hickman Community Charter District
Regular Meeting of the Board of Trustees**

MINUTES

May 13, 2024

Meeting Begins with a Closed Session at 5:00 P.M.

Regular Session resumes at 5:30PM

PUBLIC MEETING

Stem Room#1, 13306 Fourth Street, Hickman, CA 95323

1.0 Call to Order at: 5:01 p.m.

Members Present:

- Jonathan Merriam, President
- Kathy Main, Clerk
- Elizabeth Thompson
- Ryan Reece
- Cassandra Shepherd

Members Absent: None

Late Arrivals: Kathy Main 5:04 p.m.

Others Present:

Motion by: Elizabeth Thompson
Seconded by: Ryan Reece
Ayes: 4 Nays: 0 Abstain: 0

2.0 Approval of Agenda

Motion by: Cassandra Shepherd
Seconded by: Elizabeth Thompson
Ayes: 4 Nays: 0 Abstain: 0

3.0 Closed Session -

Called to Order at: 5:02 p.m.

Motion by: Ryan Reece
Seconded by: Cassandra Shepherd
Ayes: 4 Nays: 0 Abstain: 0

3.1 Employee Matters: *(Government Code Section 54957)*
**Public Employee appointment, employment, performance evaluation,
discipline/dismissal/release**

3.2 Student Matters: *(Government Code Section 54950)*

3.3 Labor Negotiations: *(Government Code Section 54957.6)*

3.3.1 Approve 24-25 Tentative H.A.T. Agreement

Motion by: Kathy Main
Seconded by: Elizabeth Thompson
Ayes: 5 Nays: 0 Abstain: 0

3.3.2 Approve 24-25 Tentative Classified Agreement

Motion by: Cassandra Shepherd
Seconded by: Ryan Reece
Ayes: 5 Nays: 0 Abstain: 0

Exited Closed Session at: 5:32p.m.

Motion by: Kathy Main
Seconded by: Elizabeth Thompson
Ayes: 5 Nays: 0 Abstain: 0

Report of Closed Session Actions : The Board of Trustees approved items 3.3.1 and 3.3.2 with all board members vote Aye on both items

4.0 Welcome

- 4.1 Pledge of Allegiance
- 4.2 Welcome

5.0 Public Comment- None

6.0 Consent Items

Explanatory Statement: The purpose of the Consent Agenda (Consolidated Motion) is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the Board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the Board has previously deliberated or can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Governing Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. If a member of the public wishes to speak to an item on the Consolidated Motion, please complete a Public Comment card and turn it into the Superintendent’s Executive Assistant prior to the Board taking action.

6.1 [Approval of Board Meeting Minutes from April 8, 2024](#)

6.2 Approval of warrants

Date	Amount
April 12, 2024	174,482.90
April 19, 2024	50,538.62
April 26, 2024	30,432.27
May 3, 2024	75,697.94
Total	\$331,151.73

6.3 Field trips and Fundraisers

- HCS Alameda May 20, 2024, middle school student trip to the California Academy of Sciences
- HCS Sonora Annual School Meet & Greet at PineCrest August 29, 2024

Motion by: Elizabeth Thompson
 Seconded by: Cassandra Shepherd
 Ayes: 5 Nays: 0 Abstain: 0

7.0 Announcements/Information

7.1 [Notice of New Classified Representatives-](#)

Explanatory Statement: *representatives, the classified staff has nominated a new*

representative. –This information is already obsolete with one of the representatives listed having given their resignation. Jill Wallace will represent the classified staff. At the next classified meeting, another new representative will be voted upon to serve with Ms. Wallace.

8.0 Administrative Items (Information, discussion, and possible action Items)

8.1 Approve the Annual Workers Compensation Certification

Explanatory Statement:

Motion by: Kathy Main

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

8.2 Approve the April Budget Report

Explanatory Statement: Monthly budget report, presented by Mrs. Purto.

Motion by: Ryan Reece

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

8.3 Approve the Actions being taken by Human Resources

Explanatory Statement: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.

Motion by: Kathy Main

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

8.4 Approve the Revision to the 2024-2025 Reduced Workload Program Memorandum of Understanding

Explanatory Statement: Each year the board makes a decision whether it is in the best interest of the district financially to approve a RWL MOU with the bargaining unit members.

Motion by: Elizabeth Thompson

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

8.5 Approve Declaration of Need for Fully Qualified Educators

Explanatory Statement: The Commission on Teacher Credentialing (CTC) requires an annual declaration of need for fully qualified educators. The motion must be made in the form of a motion adopted by the governing board of the district at a regular schooled meeting of the governing board; the motion may not be part of a consent agenda and shall be entered in the minutes of the meeting. The California Commission on Teacher Credentialing requires an annually updated Declaration of Need for Fully Qualified Educators to certify Hickman

Community Charter District has made a reasonable effort to employ fully credentialed teachers. This Declaration indicates areas of anticipated need for fully qualified educators for the 2024-2025 school year.

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 5 Nays: 0 Abstain: 0

8.6 Approve the Annual Statement of Need for 30 Day Substitute Teaching Permits

Explanatory Statement: Permit is for actually 60 days but still referred to as a 30 day permit.

Motion by: Ryan Reece

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

8.7 Approve the Proposed Hat Policy for Hickman Elementary and Middle School

Explanatory Statement: The Teachers did have input into this Policy prior to presenting it.

Motion by: Elizabeth Thompson

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

8.8 Approve the Request & Agreement for Interdistrict Attendance for a Tk student to attend Hughson Unified School District and a K/1st to attend Waterford Unified.

Explanatory Statement:

- [TK Student](#)
- [K/1st Student](#)

Motion by: Kathy Main

- Seconded by: Ryan Reece

Ayes: 5 Nays: 0 Abstain: 0

8.9 Approve the Nutritional Procurement Procedures- Nick Stephens clarified that one of the procedures was that the facility must buy "American".

Explanatory Statement:

Motion by: Kathy Main

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

9.0 Guest Presentation- Hughson Superintendent, Brenda Smith- An introductory meeting, open to the public, will be held at Hughson High School, June 12, 2024, at 4:00 p.m.

Explanatory Statement:

- [PowerPoint presentation](#)
- [PDF- material](#)

*Nick Stephens confirmed the bond purposed is for \$46 million to be paid over a 30 year period
Mr. Merriam confirmed that the Ag program is a great program and popular with the majority of students at Hughson High School and they are outgrowing their current facilities.*

Mrs. Thompson inquired about if the bond would cover the replacement of the 1/3 broken chairs inside the Hughson High theater? Ms. Smith said yes and it also addresses the following items that were pointed out in need of repair by surveys that were conducted:

- *Explanation of student bathrooms*
- *Locker room remodeling*
- *Other projects that will be considered and addressed focusing on student needs and safety*

10.0 Reports

10.1 Business Manager Report- None Terrie Purto

10.2 School Reports

10.2.1 [HES/HMS Report](#) - Candetta Barnett

10.2.2 [HCS Report](#)- Ellen Hansen

10.3 Facilities Manager Report - Absent

10.4 [Superintendent Report](#)- Trish Anderson

- Mrs. Thompson asked if Hickman will be getting rid of the Sienna Van? Mrs. Anderson replied that it will be discarded as obsolete.

10.5 Board Comments_

11.0 Additional Closed Session (if required)- Called to Order at: None

Motion by:

Seconded by:

Ayes: Nays: Abstain:

Exited Closed Session at:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

12.0 Report of Closed Session Actions

Motion by:

Seconded by:

Ayes: Nays: Abstain:

13.0 Adjournment:

The meeting was adjourned at: 6:28 p.m.

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: Nays: Abstain:

Board Minutes from May 13, 2024, approved June 10, 2024

Jonathan Merriam, Board President

Kathy Main- Board Clerk

Elizabeth Thompson-Board Member

Cassandra Shepherd-Board Member

Ryan Reece-Board Member