

**TRUSTEES:**

Jonathan Merriam, President  
Kathy Main, Clerk  
Elizabeth Thompson  
Ryan Reece  
Cassandra Shepherd

**ADMINISTRATION:**

Trish Anderson, Superintendent  
Terrie Purto, Business Official



**Hickman Community Charter District  
Regular Meeting of the Board of Trustees**

**AGENDA**

**May 13, 2024**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

**Stem Room#1, 13306 Fourth Street, Hickman, CA 95323**

All documents related to open meeting agenda items, which have been provided to members of the Board of Trustees prior to the meeting, are available for examination at the Hickman Community Charter District Office, 13306 Fourth Street, Hickman, CA the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday, excluding holidays.

The agenda and documents can be made available in appropriate alternative formats to persons with a disability. A request for these documents in an alternative format, or for other disability-related modifications or accommodations, including auxiliary aides or services, may be made by contacting Patti Angle at (209) 874-1816

**(Posted: 5/9/24 2:00 PM )**

**1.0 Call to Order at:**

**Members Present:**

- Jonathan Merriam, President
- Kathy Main, Clerk
- Elizabeth Thompson
- Ryan Reece
- Cassandra Shepherd

**Members Absent:**

**Late Arrivals:**

**Others Present:**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**2.0 Approval of Agenda**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**3.0 Closed Session -**

**Called to Order at:**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**3.1 Employee Matters:** *(Government Code Section 54957)*

**Public Employee appointment, employment, performance evaluation, discipline/dismissal/release**

**3.2 Student Matters:** *(Government Code Section 54950)*

**3.3 Labor Negotiations:** *(Government Code Section 54957.6)*

3.3.1 [Approve 24-25 Tentative H.A.T. Agreement](#)

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

### 3.3.2 [Approve 24-25 Tentative Classified Agreement](#)

Motion by:

Seconded by:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Exited Closed Session at:

Motion by:

Seconded by:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

## **Report of Closed Session Actions**

*Report of closed session actions is required pursuant to Government Code 54957.1*

### **4.0 Welcome**

4.1 Pledge of Allegiance

4.2 Welcome

**5.0 Public Comment-** *If you are present and wish to address the board at tonight's meeting, please complete a colored card and give it to the board secretary prior to the start of the meeting. Because this is a public meeting, it is our time to hear from you on items not listed on tonight's agenda. Though the board generally will not respond, we want you to understand that we are listening carefully. However, in compliance with Board Policy and the Ralph M Brown Act, the board is not permitted to take action on non-agenda items. If appropriate, consistent with Board Policy, the board may direct the Superintendent to schedule an item for a future board agenda.*

Individual speakers may be allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

### **6.0 Consent Items**

*Explanatory Statement: The purpose of the Consent Agenda (Consolidated Motion) is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the Board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the Board has previously deliberated or can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Governing Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. If a member of the public wishes to speak to an item on the Consolidated Motion, please complete a Public Comment card and turn it into the Superintendent's Executive Assistant prior to the Board taking action.*

### **6.1 [Approval of Board Meeting Minutes from April 8, 2024](#)**

## 6.2 Approval of warrants

Date	Amount
<a href="#">April 12, 2024</a>	<a href="#">174,482.90</a>
<a href="#">April 19, 2024</a>	<a href="#">50,538.62</a>
<a href="#">April 26, 2024</a>	<a href="#">30,432.27</a>
<a href="#">May 3, 2024</a>	<a href="#">75,697.94</a>
Total	\$331,151.73

### 6.3 Field trips and Fundraisers

- HCS Alameda May 20, 2024, middle school student trip to the California Academy of Sciences
- HCS Sonora Annual School Meet & Greet at PineCrest August 29, 2024

Motion by:

Seconded by:

Ayes:    Nays:    Abstain:

## 7.0 Announcements/Information

### 7.1 [Notice of New Classified Representatives](#)

*Explanatory Statement: with the upcoming retirement of one of the classified representatives, the classified staff has nominated a new representative.*

## 8.0 Administrative Items (Information, discussion, and possible action Items)

### 8.1 [Approve the Annual Workers Compensation Certification](#)

*Explanatory Statement:*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_    Nays:\_\_\_\_\_    Abstain:\_\_\_\_\_

### 8.2 [Approve the April Budget Report](#)

*Explanatory Statement: Monthly budget report, presented by Mrs. Purto.*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_    Nays:\_\_\_\_\_    Abstain:\_\_\_\_\_

### 8.3 [Approve the Actions being taken by Human Resources](#)

*Explanatory Statement: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.*

Motion by:

Seconded by:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8.4 Approve the Revision to the 2024-2025 Reduced Workload Program Memorandum of Understanding**

*Explanatory Statement: Each year the board makes a decision whether it is in the best interest of the district financially to approve a RWL MOU with the bargaining unit members.*

Motion by:

Seconded by:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8.5 Approve Declaration of Need for Fully Qualified Educators**

*Explanatory Statement: The Commission on Teacher Credentialing (CTC) requires an annual declaration of need for fully qualified educators. The motion must be made in the form of a motion adopted by the governing board of the district at a regular schooled meeting of the governing board; the motion may not be part of a consent agenda and shall be entered in the minutes of the meeting. The California Commission on Teacher Credentialing requires an annually updated Declaration of Need for Fully Qualified Educators to certify Hickman Community Charter District has made a reasonable effort to employ fully credentialed teachers. This Declaration indicates areas of anticipated need for fully qualified educators for the 2024-2025 school year.*

Motion by:

Seconded by:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8.6 Approve the Annual Statement of Need for 30 Day Substitute Teaching Permits**

*Explanatory Statement:*

Motion by:

Seconded by:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8.7 Approve the Proposed Hat Policy for Hickman Elementary and Middle School**

*Explanatory Statement:*

Motion by:

Seconded by:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

**8.8 Approve the Request & Agreement for Interdistrict Attendance for a Tk student**

**to attend Hughson Unified School District and a K/1st to attend Waterford Unified.**

*Explanatory Statement:*

- [TK Student](#)
- [K/1st Student](#)

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

### **8.9 Approve the Nutritional Procurement Procedures**

*Explanatory Statement:*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

### **9.0 Guest Presentation- Hughson Superintendent, Brenda Smith**

*Explanatory Statement:*

- [PowerPoint presentation](#)
- [PDF- material](#)

### **10.0 Reports**

10.1 Business Manager Report

10.2 School Reports

10.2.1 HES/HMS Report

10.2.2 HCS Report

10.3 Facilities Manager Report

10.4 Superintendent Report

10.5 Board Comments

### **11.0 Additional Closed Session (if required)- Called to Order at:**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

Exited Closed Session at:

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

### **12.0 Report of Closed Session Actions**

*Report of closed session actions is required pursuant to Government Code 54957.1*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**13.0 Adjournment:**

The meeting was adjourned at:

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_