

**TRUSTEES:**

Cassandra Shepherd, President  
Elizabeth Thompson, Clerk  
Jonathan Merriam  
Kathy Main  
Jay Orth

**ADMINISTRATION:**

Paul Gardner, Superintendent  
Terrie Purto, Business Official



**Hickman Community Charter District  
Regular Meeting of the Board of Trustees**

**MINUTES**

**March 14, 2022**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

Meeting will be held in the Conference Room

13306 4th Street, Hickman, CA 95323

**Join Zoom Meeting**

**<https://hickmanschools-org.zoom.us/j/75706894269?pwd=cDVEL2FZRkdmdFg2ZzNSRjFCUFZEZz09>**

**Meeting ID: 757 0689 4269**

**Passcode: Hickman1**

**1. Call to Order at: 5:01 p.m.**

**Members Present:**

Cassandra Shepherd - President  
Elizabeth Thompson- Clerk  
Jonathan Merriam  
Kathy Main  
Jay Orth

**Members Absent:** Jay Orth

**Late Arrivals:** None

**Others Present:** Nick Stephens

Motion by: Jonathan Merriam  
Seconded by: Elizabeth Thompson  
Ayes: 4 Nays: 0 Abstain: 0

## **2. Approval of Agenda**

Motion by: Elizabeth Thompson  
Seconded by: Kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

## **3. Closed Session - Called to Order at: 5:02 p.m.**

Motion by: Elizabeth Thompson  
Seconded by: Jonathan Merriam  
Ayes: 4 Nays: 0 Abstain: 0

### **3.1 Public employment pursuant to Government Code Section 54957.5**

### **3.2 Negotiations (certificated/classified) pursuant to Government Code Section 54957.6**

Exited Closed Session at: 5:29p.m.  
Motion by: Jonathan Merriam  
Seconded by: Kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

## **Report of Closed Session Actions - Discussed Negotiations**

### **Action related to Closed Session Item - None**

Action:  
Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

## **4. Welcome**

### **4.1 Pledge of Allegiance**

### **4.2 Welcome**

## **5. Public Comment, Local, Alameda, Sonora- None**

## 6. Consent Items

6.1 [Approve the Minutes of February 14, 2022 Board Meeting](#)

6.2 [Approve the Minutes of February 26, 2022 Special Board Meeting](#)

6.3 Approval of Warrants

Date	Amount
<a href="#">February 11, 2022</a>	<a href="#">128,753.35</a>
<a href="#">February 18, 2022</a>	<a href="#">56,664.29</a>
<a href="#">February 25, 2022</a>	<a href="#">20,220.80</a>
<a href="#">March 4, 2022</a>	<a href="#">139,281.28</a>
Total	\$344,919.72

## 6.4 Approve the following school field trips and fundraisers

- HES 1st grade field trip to the WOW Museum for March 30
- [HCS Alameda Silent Auction for the Annual Shakespeare Play](#)
- HES 3rd grade attending Great Valley Museum in May 19, 2022

Motion by: Elizabeth Thompson

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

## 7. Information Items:

7.1 [Technology Update](#) - Mr. Gardner

7.2 COVID Operations Update - Mr. Gardner

[Updated COVID-19 Prevention Plan](#)- no mask required but recommended

7.3 [County Correspondence regarding 2022 General Elections](#)- members up for re-election are Cassandra Shepherd and Jay Orth

7.4 Bynum Field Update Budgeting Estimates - Mr. Gardner

- [Plan](#)
- [Budgeting Estimates](#)- Nick Stephens

## 8.0 Administrative Items (Action)

8.1 [Approve Camp Hickman 2022 Summer School \(M-TH\) June 6-30](#)

Motion by: Jonathan Merriam

Seconded by: Kathy Main

Ayes: 4 Nays: 0 Abstain: 0

**8.2 Approve two year contract with Trish Anderson as Hickman Community Charter Superintendent beginning July 1, 2022**

Motion by: Kathy Main  
Seconded by: Elizabeth Thompson  
Ayes: 4 Nays: 0 Abstain: 0

**8.3 Approve the hire of Dr. Roger Coss as the Band/Music Director for Hickman Community Charter District for the 2022-23 school year**

Motion by: Jonathan Merriam  
Seconded by: Elizabeth Thompson  
Ayes: 4 Nays: 0 Abstain: 0

**8.4 Approve the hire of Kourtney Mitchell as the HMS Science Teacher for the 2022-23 school year**

Motion by: Elizabeth Thompson  
Seconded by: Kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

**8.5 Approve the resignation letter of an HES teacher effective May 27, 2022**

Motion by: Elizabeth Thompson  
Seconded by: Kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

**8.6 Approve the Updated Safety Plan**

Motion by: Jonathan Merriam  
Seconded by: kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

**8.7 Approve the 2022-23 Request and Agreement for Interdistrict Attendance of two TK students to Waterford Unified full day program**

Motion by: Elizabeth Thompson  
Seconded by: Jonathan Merriam  
Ayes: 4 Nays: 0 Abstain: 0

**8.8 Approve the 2022-23 Hickman Community Charter District Master School Calendar**

Motion by: Kathy Main  
Seconded by: Jonathan Merriam  
Ayes: 4 Nays: 0 Abstain: 0

**8.9 Approve the S.C.O.E. Report of Approval for the First Interim Budget Report**

Motion by: Jonathan Merriam  
Seconded by: Elizabeth Thompson  
Ayes: 4 Nays: 0 Abstain: 0

**8.10 Approve the 2022-23 Master Agreement with Stanislaus County Office of Education**

Motion by: Kathy Main  
Seconded by: Jonathan Merriam  
Ayes: 4 Nays: 0 Abstain: 0

**8.11 Approve the 2020-21 Eide Bailly Audit Report**

- Audit Report

Motion by: Jonathan Merriam  
Seconded by: Elizabeth Thompson  
Ayes: 4 Nays: 0 Abstain: 0

**8.12 Approve the Second Interim Budget Report**

- Summary Powerpoint

Motion by: Jonathan Merriam  
Seconded by: Kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

**8.13 Approve the February Budget Report**

Motion by: Elizabeth Thompson  
Seconded by: Kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

**9. Reports**

**9.1 Business Manager Report- T. Purto**

- None reported in 8.11,8.12, and 8.13

**9.2 School Reports**

9.2.1 HES/HMS Report -C. Barnett

9.2.2 HCS Report M. Reynosa

**9.3 Facilities Report**

**9.4 Superintendent Report**

**9.5 Board Member Comments**

**10. Additional Closed Session (If needed)- Called to Order at: 6:56 p.m.**

Motion by: Jonathan Merriam  
Seconded by: Kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

**Exited Closed Session at: 7:18 p.m.**

Motion by: Elizabeth Thompson  
Seconded by: Cassandra Shepherd  
Ayes: 4 Nays: 0 Abstain: 0

**11. Report of Closed Session Actions - No Actions. Continued personnel and contract negotiations**

Action:

Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

## 12. Adjournment

The meeting was adjourned at: 7:19 p.m.  
Motion by: Jonathan Merriam  
Seconded by: Kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

*Board Minutes from March 14, 2022, approved April 11, 2022*

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*Cassandra Shepherd- Board President*

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*Elizabeth Thompson- Board Clerk*

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*Kathy Main-Board Member*

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*Jonathan Merriam-Board Member*

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*Jay Orth-Board Member*