

TRUSTEES:

Elizabeth Thompson, President
Jonathan Merriam, Clerk
Kathy Main
Ryan Reece
Cassandra Shepherd

ADMINISTRATION:

Trish Anderson, Superintendent
Terrie Purto, Business Official



**Hickman Community Charter District
Regular Meeting of the Board of Trustees**

AGENDA

March 13, 2023

Meeting Begins with a Closed Session at 5:00 P.M.

Regular Session resumes at 5:30PM

PUBLIC MEETING

Stem Room#1, 13306 Fourth Street, Hickman, CA 95323

All documents related to open meeting agenda items, which have been provided to members of the Board of Trustees prior to the meeting, are available for examination at the Hickman Community Charter District Office, 13306 Fourth Street, Hickman, CA the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday, excluding holidays.

The agenda and documents can be made available in appropriate alternative formats to persons with a disability. A request for these documents in an alternative format, or for other disability-related modifications or accommodations, including auxiliary aides or services, may be made by contacting Patti Angle at (209) 874-1816

(Posted: 3/10/23 2:00 PM)

1.0 Call to Order at:

Members Present:

- Elizabeth Thompson, President
- Jonathan Merriam, Clerk
- Kathy Main
- Ryan Reece
- Cassandra Shepherd

Members Absent:

Late Arrivals:

Others Present:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

2.0 Approval of Agenda

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

3.0 Closed Session -

Called to Order at:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

3.1 Employee Matters: *(Government Code Section 54957)*

Public Employee appointment, employment, performance evaluation, discipline/dismissal/release

3.2 Student Matters: *(Government Code Section 54950)*

3.3 Labor Negotiations: *(Government Code Section 54957.6)*

Exited Closed Session at:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

Report of Closed Session Actions

Report of closed session actions is required pursuant to Government Code 54957.1

4.0 Welcome

4.1 Pledge of Allegiance

4.2 Welcome

5.0 Public Comment- *People attending on the Zoom platform, please place your public comments in the CHAT area along with your name, prior to/or during public comment. If you are present and wish to address the board at tonight's meeting, please complete a colored card and give it to the board secretary prior to the start of the meeting.* Because this is a public meeting, it is our time to hear from you on items not listed on tonight's agenda. Though the board generally will not respond, we want you to understand that we are listening carefully. However, in compliance with Board Policy and the Ralph M Brown Act, the board is not permitted to take action on non-agenda items. If appropriate, consistent with Board Policy, the board may direct the Superintendent to schedule an item for a future board agenda.

Individual speakers may be allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

6.0 Consent Items

Explanatory Statement: The purpose of the Consent Agenda (Consolidated Motion) is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the Board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the Board has previously deliberated or can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Governing Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. If a member of the public wishes to speak to an item on the Consolidated Motion, please complete a Public Comment card and turn it into the Superintendent's Executive Assistant prior to the Board taking action.

6.1 [Approval of Board Meeting Minutes from February 13, 2023](#)

6.2 Approval of warrants

Date	Amount
February 10, 2023	138,299.16
February 17, 2023	42,700.86
February 24, 2023	40,060.43

March 3, 2023	31,797.33
Total	\$252857.78

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

7.0 Presentations/ Announcements

7.1 Expanded Learning Consultants and Advisors Presentation- Sair Lara

Explanatory Statement: As the conditions of the state's proposed budget change, so does the funding for Hickman's ELO - Program. This will cause uncertainties in staffing for the program. It is recommended that HCCD use a vendor to coordinate the program, rather than a permanent employee with the district. This will allow HCCD to adequately staff the classified positions needed to run the program.

7.2 Field Trip/Fundraisers

Explanatory Statement: These Field Trips have been reviewed and approved by the Principal, MOT Manager, as well as the superintendent.

- [HMS Salmon Release](#) March 14, 2023
- Campus Honor Roll Trip March 15-16, 2023
- HES April 20th Hilmar Cheese- George
- HES April 25th Hughson play-Kirstin
- HMS May 10th Career Center-Kirstin
- HES 3rd Grade May 11th Sacramento Science Museum
- GATE May 16th Sacramento - Kirstin
- May 17th HMS Career Center-Kirstin
- Mister Car Wash -Track and Field Fundraiser

7.2 The April Board Meeting Date is Monday, April 3, 2023

Explanatory Statement: The second Tuesday of the month falls during spring break , therefore the meeting was scheduled for Monday, April 3, 2023.

8.0 Administrative Items (Information, discussion, and possible action Items)

8.1 [Approve the SCOE 2022- 2023 Budget Approval Letter](#)

*Explanatory Statement: Throughout the year the county office of education reviews budgets of the district's schools. This letter certifies that HCCD continues to remain in the **positive certification status**. They also offer suggestions for two year projections on how to remain financially solvent. This letter points out that as our ADA drops, we also must reduce expenditures.*

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

8.2 Approve the February Budget Report

Explanatory Statement: Monthly budget report, presented by Mrs. Purto.

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

8.3 Approve the review of the Safety Plan

Explanatory Statement: Mrs Barnett and the Safety committee have reviewed and revised the HCCD Safety Plan as necessary. The Safety Plan has also been vetted by local law enforcement, and it is recommended that the board approve the safety plan.

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

8.4 Approve the 2023-24 Master Agreement with Stanislaus County Office of Education

Explanatory Statement: 2023-24 Master Agreement for services between SCOE and Hickman Charter. As a small district we rely on services provided through the county that we would not otherwise be able to provide for ourselves. This is the list of services and costs to the district in order for us to maintain necessary programs.

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

8.5 Approve rescheduling the June Board Meeting to June 12, and June 19, 2023

Explanatory Statement: June 12th meeting will include proposal of LCAP and Budget Adoption and June 19th will have approval of the items

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

8.6 Approve the following Request & Agreement for Interdistrict Attendance:

Explanatory Statement: Family has been made aware of the district's new TK program for the 23-24 school year and will come to tour the campus this week. Would like to proceed with this request in the event they still choose Hughson.

- **TK student to attend Hughson Unified School District**

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

8.7 Approve the Eide Bailly 21-22 Audit Report

Explanatory Statement: EideBailly are Hickman Community Charter District's auditors as stated in their December 15, 2022 cover letter. Our 2021-22 annual audit has been completed by EideBailly and meets standards.

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

8.8 Approve the Actions being taken by Human Resources

Explanatory Statement: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.

- **Human Resources Business Report for March 2023**

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

8.9 Approve the revised Classified Salary Schedule

- **Classified Salary Schedule**

Explanatory Statement: As we work to staff our ELO Program, it was required to add additional job descriptions to our salary schedule. The superintendent recommends approval.

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

8.10 Approve the Second Interim Budget Report

- **PowerPoint Presentation**

Explanatory Statement: Business Manager will present the second interim for approval.

Motion by:
Seconded by:
Ayes:_____ Nays:_____ Abstain:_____

9.0 Reports

- 9.1 Business Manager Report
- 9.2 School Reports

- 9.2.1 HES/HMS Report
- 9.2.2 HCS Report
- 9.3 Facilities Manager Report
- 9.4 Superintendent Report
- 9.5 Board Comments

10.0 Additional Closed Session (if required)- Called to Order at:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

Exited Closed Session at:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

11.0 Report of Closed Session Actions

Report of closed session actions is required pursuant to Government Code 54957.1

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

12.0 Adjournment:

The meeting was adjourned at:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____