

TRUSTEES:

Jonathan Merriam, President
Kathy Main, Clerk
Elizabeth Thompson
Ryan Reece
Cassandra Shepherd

ADMINISTRATION:

Trish Anderson, Superintendent
Terrie Purto, Business Official



**Hickman Community Charter District
Meeting of the Board of Trustees**

MINUTES

June 10, 2024

**Meeting Begins with a Closed Session at 5:00 P.M.
Regular Session resumes at 5:30PM
PUBLIC MEETING**

Stem Room#1, 13306 Fourth Street, Hickman, CA 95323

1. Call to Order at: 5:01 p.m.

Members Present:

Jonathan Merriam- President
Kathy Main-Clerk
Ryan Reece
Cassandra Shepherd
Elizabeth Thompson

Members Absent:

Late Arrivals:

- Jonathan Merriam
- Elizabeth Thompson

Others Present:

Motion by: Ryan Reece
Seconded by: Cassandra Shepherd
Ayes: 3 Nays: 0 Abstain: 0

2. Approval of Agenda

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece
Ayes: 3 Nays: 0 Abstain: 0

3. Closed Session -

Called to Order at: 5:02 p.m.

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 3 Nays: 0 Abstain: 0

3.1 Employee Matters: *(Government Code Section 54957)*

**Public Employee appointment, employment, performance evaluation,
discipline/dismissal/release**

- Superintendent Evaluation/Contract Negotiation

3.2 Student Matters: *(Government Code Section 54950)*

3.3 Labor Negotiations: *(Government Code Section 54957.6)*

Exited Closed Session at: **5:30 p.m.**

Motion by: Elizabeth Thompson

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

Report of Closed Session Actions - nothing to report out

Action related to Closed Session Item

Action:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

4. Welcome

4.1 Pledge of Allegiance

4.2 Welcome

5. Public Comment:

Explanatory Statement: If you are present and wish to address the board at tonight's meeting, please complete a colored card and give it to the board secretary prior to the start of the meeting. Because this is a public meeting, it is our time to hear from you on items not listed on tonight's agenda. Though the board generally will not respond, we want you to understand that we are listening carefully. However, in compliance with Board Policy and the Ralph M Brown Act, the board is not permitted to take action on non-agenda items. If appropriate, consistent with Board Policy, the board may direct the Superintendent to schedule an item for a future board agenda.

Individual speakers may be allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

- **Brent Bynum**- shared with the board his appreciation for being an employee of Hickman Community Charter District.
- First time in 40 years that he has not taught summer school.
- Hickman is an incredible, unique school. You do not have good children if you don't have great parents.

6. Consent Items

Explanatory Statement: The purpose of the Consent Agenda (Consolidated Motion) is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the Board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the Board has previously deliberated or can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Governing Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. If a member of the public wishes to speak to an item on the Consolidated Motion, please complete a Public Comment card and turn it into the Superintendent's Executive Assistant prior to the Board taking action.

6.1 [Approve the Minutes of the May 13, 2024, Board Meeting](#)

6.2 Approval of Warrants

	Amount
May 10, 2024	137,105.87
May 17, 2024	56,816.97
May 24, 2024	47,887.29
May 30, 2024	70,604.92
Total	\$312,415.05

6.3 Field Trips and Fundraisers

- HCS TK/K Trip to Modesto Children's Museum August 19, 2024
- Calaveras Celtic Faire March 7, 2025
- Calaveras Big Trees and Moaning Caverns March 28, 2025
- HCS 8th Grade Boomers May 29, 2025

Motion by: Elizabeth Thompson
 Seconded by: Kathy Main
 Ayes: 5 Nays 0: Abstain: 0

7. Public Hearing - Regarding Proposed 2024-25 Hickman Community Charter District [Local Control Accountability Plan](#) (LCAP), [Local Performance Indicators](#), and [District Budget](#) for 2024-25

Open Public Hearing at: **5:34 p.m.**

Explanatory Statement: This is the first year of a three year cycle of the LCAP. This document is designed to be a working document, and year over year, revisions will be made, as we review data and programs. When revisions are made the document will come back to the board for updates and review.

Motion by: Ryan Reece
Seconded by: Kathy Main
Ayes: 5 Nays: 0 Abstain: 0

7.1 Proposed [2024 Hickman Community Charter District Local Control Accountability Plan \(LCAP\) and Local Performance Indicators.](#)

Public Comments: None

7.2 Proposed 2024-25 Hickman Community Charter District Budget

- [Hickman 2024-25 Budget Adoption](#)
- [PowerPoint Presentation 2024-2025 Budget Adoption](#)

Public Comments: Mr. Merriam shared that Hickman tries to maintain a 25% reserve for years when the State has money flow issues and defers their payments to the school to a later date. The reserved allows Hickman to meet their payroll obligations without borrowing money from a lender.

Exit Public Hearing at: **6:24 p.m.**

Motion by: Kathy Main
Seconded by: Ryan Reece
Ayes: 5 Nays: 0 Abstain: 0

8. Informational

8.1 [Yearly GATE summary- Marie Reynosa](#)

8.2 [SISC health insurance rates](#)

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8.3 [Revised Notice of New Classified Representatives](#)

9. Administrative Items (Action or Information)

9.1 [Approve Resolution # 2224-6 Authorizing End-of Year Transfers](#)

Explanatory Statement:

Motion by: Elizabeth Thompson
Seconded by: Cassandra Shepherd
Ayes: 5 Nays: 0 Abstain: 0

9.2 [Approve Resolution # 2324-7 Authorizing Interfund Transfers](#)

Explanatory Statement:

Motion by: Kathy Main
Seconded by: Cassandra Shepherd
Ayes: 5 Nays: 0 Abstain: 0

9.3 [Approve the CASBO Membership 2024-25 school year](#)

Explanatory Statement: CASBO is a membership that is utilized by the business office to support the policy and procedures followed by the district as it pertains to the business office.

Motion by: Elizabeth Thompson
Seconded by: Kathy Main
Ayes: 5 Nays: 0 Abstain: 0

9.4 Approve the ACSA membership renewal for 2024-25 school year

Explanatory Statement: ACSA Membership is utilized by all administrators in the district for professional

development, support, and legislature updates.

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 5 Nays: 0 Abstain: 0

9.5 Approve 2023-2024 William Settlement Uniform Complaint Reports

Explanatory Statement:

Motion by: Kathy Main

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

9.6 Approve Revised E 1312.4 Uniform Complaint Form

Explanatory Statement:

Motion by: Ryan Reece

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

9.7 Approve the Notice of Collective Bargaining Agreement

Explanatory Statement: This is to certify that the district has the funding available to hold up our end of the collective bargaining agreement as it pertains to salary and benefits.

Motion by: Elizabeth Thompson

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

9.8 Approve the one time off Salary payment for Confidential and Management Employees

Explanatory Statement: All employees received a one time payment off salary schedule for the 23-24 school year due to availability of one time funding. Employees represented by units were approved during the approval of the bargaining agreements. This is for the approval of the same payment for non-represented groups.

Motion by: Kathy Main

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

9.9 Approve the Actions being taken by Human Resources

Explanatory Statement: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.

Motion by: Kathy Main

Seconded by: Elizabeth Thompson

Ayes: 4 Nays: 0 Abstain: 1 (Cassandra Shepherd)

9.10 Approve the 2024-25 School Salary Schedules

- [Confidential Salary Schedule](#)
- [Teacher Salary Schedule](#)
- [Classified Salary Schedule](#)
- [Certificated Management/ Non Represented](#)
- [Certificated School Nurse Salary Schedule](#)
- [Business Manager-CBO Salary Schedule](#)
- [Superintendent Salary Schedule](#)
- [Substitute Teacher Salary Schedule](#)
- [Stipends](#)

Explanatory Statement:

Motion by:
Seconded by:
Ayes: 4 Nays: 0 Abstain: 1 (Cassandra Shepherd)

9.11 Approve the 2024-2025 Independent Contractor Agreement for the ELOP Coordinator

Explanatory Statement: Hickman is a rate 2 funded ELOP program and therefore our budget is volatile to funding cuts. For that reason Hickman contracts out for these services. This saves us from having to hire and lay off a director each time our funding is cut. ELCA is the company in which we use for consulting and advising as well as coordinating the program for 180 school days and 30 inner session days.

Motion by: Cassandra Shepherd
Seconded by: Ryan Reece
Ayes: 5 Nays: 0 Abstain: 0

9.12 Approve the 2024-2029 California State University, Stanislaus Student Teaching Agreement

Explanatory Statement: Hickman hosts student teachers when appropriate from CSU Stanislaus. This is our agreement to allow us to host these student teachers.

Motion by: Kathy Main
Seconded by: Cassandra Shepherd
Ayes: 5 Nays: 0 Abstain: 0

9.13 Approve the Resolution #2324-8 Order of Election

Explanatory Statement: The resolution announcing the election of board members on Nov 5, 2024. There will be three seats up for election.

Motion by: Cassandra Shepherd
Seconded by: Ryan Reece
Ayes: 5 Nays: 0 Abstain: 0

10. Reports

10.1 Business Manager Report- None

10.2 School Reports

10.2.1 HES/HMS Report- None

10.2.2 HCS Report Report- M. Reynosa

10.3 Facilities-

- Out of 180 day schedule the bus is used 60 days for field trips or sporting events

10.4 Superintendent Report

10.5 Board Comments

- Kathy Main expressed how nice the last day of school was with the BBQ and Student Crafts
- Ryan Reece said that Field Day was well organized for not having field access.
- Mr. Merriam said that with this being his last year, attending graduation was a special time for him. There has been a Merriam family member connected to Hickman for the past fifty years.
- Mr. Merriam has served on the board for 22 years and Mrs. Thompson for 24 years. Both will be retiring from their position in December.

11. Additional Closed Session (If needed)-

Called to Order at:

Motion by:
Seconded by:
Ayes: Nays: Abstain:

Exited Closed Session at:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

12. Report of Closed Session Actions

Action:

Motion by:

Seconded by:

Ayes: Nays: Abstain

13. Adjournment

The meeting was adjourned at: **7:12 p.m.**

Motion by: Cassandra Shepherd

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

Following the adjournment of the meeting, the PTSA President, Mrs. Fieber asked for guidance from the board with the 2024 Carnival /6th Grade Dinner Fundraiser that they are being asked to coordinate. After some brainstorming, an agreement to move forward with the 6th grade dinner by offering chicken as a meat entree in place of the high priced Turkey.

The mode of preparation would be large BBQ grilling trailers to be used to grill the chicken. Carnival revamps discussed:

- Selling participation wristbands
- Offering ticket bundles
- Making sure the 6th grade camp expenses are covered than dividing the rest between those classes that helped
- Soliciting donations for a raffle to replace the class baskets

Board Minutes from June 10, 2024, approved June 17, 2024

Jonathan Merriam, Board President

Kathy Main- Board Clerk

Elizabeth Thompson-Board Member

Cassandra Shepherd-Board Member

Ryan Reece-Board Member