

**TRUSTEES:**

Elizabeth Thompson, President  
Jonathan Merriam, Clerk  
Kathy Main  
Ryan Reece  
Cassandra Shepherd

**ADMINISTRATION:**

Trish Anderson, Superintendent  
Terrie Purto, Business Official



**Hickman Community Charter District  
Regular Meeting of the Board of Trustees**

**MINUTES**

**January 09, 2023**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

**Stem Room#1, 13306 Fourth Street, Hickman, CA 95323**

**<https://hickmanschools-org.zoom.us/j/88091887336?pwd=UWFzM3RTUkEwRUlpMHlOK2Jybkgwdz09>**

**Meeting ID: 880 9188 7336**

**Passcode: Hickman1**

**1.0 Call to Order at: 5:01 p.m.**

**Members Present:**

- Elizabeth Thompson, President
- Jonathan Merriam, Clerk
- Kathy Main
- Ryan Reece
- Cassandra Shepherd

**Members Absent:** Kathy Main

**Late Arrivals:** Elizabeth Thompson

**Others Present:** None

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 3 Nays: 0 Abstain: 0

## **2.0 Approval of Agenda**

Motion by: Ryan Reece

Seconded by: Cassandra Shepherd

Ayes: 3 Nays: 0 Abstain: 0

## **3.0 Closed Session -**

**Called to Order at: 5:02 p.m.**

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 3 Nays: 0 Abstain: 0

**3.1 Employee Matters:** *(Government Code Section 54957)*

**Public Employee appointment, employment, performance evaluation, discipline/dismissal/release**

**3.2 Student Matters:** *(Government Code Section 54950)*

**3.3 Labor Negotiations:** *(Government Code Section 54957.6)*

Exited Closed Session at: **5:30 p.m.**

Motion by: Jonathan Merriam

Seconded by: Ryan Reece

Ayes: 4 Nays: 0 Abstain: 0

**Report of Closed Session Actions - None**

## **4.0 Welcome**

4.1 Pledge of Allegiance

4.2 Welcome

**5.0 Public Comment- None**

## **6.0 Consent Items**

**6.1 [Approval of Minutes from December 12, 2022](#)**

**6.2 Approval of [Letter of Intent with SCOE](#) for technology Services.**

**6.3 Approval of Warrants**

Date	Amount
<a href="#">December 9, 2022</a>	<a href="#">151,341.25</a>
<a href="#">December 15, 2022</a>	<a href="#">25,024.30</a>
Total	\$176,365.55

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes:   4   Nays:   0   Abstain:   0  

## 7.0 Announcements

### 7.1 Final 21-22 Audit Report

- [Eide Bailly cover letter](#)

- [21-22 Audit Report- T. Purto first audit done by herself](#)

*Explanatory Statement: EideBailly are Hickman Community Charter District's auditors as stated in their December 15, 2022 cover letter. Our 2021-22 annual audit has been completed by EideBailly and meets standards.*

## 8.0 Administrative Items (Information, discussion, and possible action Items)

**8.1 Approve Hickman School Accountability Report Cards (SARC)- Tabled** until state info is available. The board members present agreed to make themselves available for a special meeting if necessary to approve the item.

- [Hickman Elementary School SARC](#)
- [Hickman Middle School SARC](#)
- [Hickman Charter School SARC](#)

*Explanatory Statement:*

*School Accountability Report Cards (SARC), as required by the State, are being presented for Board approval. Please see SARCs for HES, HMS, and HCS. Some of the data required to be reported in the SARCs are not yet available from the State. We are requesting approval of the SARCs without the data to meet the statutory deadline and will bring the documents back to the Board when the information is updated.*

Motion by:

Seconded by:

Ayes:            Nays:            Abstain:           

### 8.2 Approve the [December Budget Report](#)

*Explanatory Statement: Monthly budget report, presented by Mrs. Purto.*

Motion by: Ryan Reece

Seconded by: Jonathan Merriam

Ayes:   4   Nays:   0   Abstain:   0  

### 8.3 [Approve the Request and Agreement for Interdistrict Attendance for a 6th grade](#)

**student to attend Waterford Unified School District**

*Explanatory Statement: Students who seek to attend a school outside of their home district must request approval from their home district before their enrollment can be accepted at another district.*

Motion by: Jonathan Merriam

Seconded by: Ryan Reece

Ayes:   4   Nays:   0   Abstain:   0  

**8.4 Approve 2023 Board Governance Calendar- approved with the change to move the SARC Reports to Student Learning and Achievement**

*Explanatory Statement: Each year the district Superintendent along with the board shall prioritize items that need to be acted upon for each month of the year. This is helpful to guide the district on the correct course and meet state and local timelines.*

Motion by: Cassandra Shepherd

Seconded by: Jonathan Merriam

Ayes:   4   Nays:   0   Abstain:   0  

**8.5 Approve PTSA Spring Calendar**

Explanatory Statement: Hickman PTSA works to submit a calendar of events for Fall and Spring so that the school community may be involved in events that are happening on the school site.

Motion by: Ryan Reece

Seconded by: Cassandra Shepherd

Ayes:   4   Nays:   0   Abstain:   0  

**9.0 Reports**

9.1 Business Manager Report- T. Purto

- She will report more after receiving the Budget Revision due at the end of January

9.2 School Reports

9.2.1 HES/HMS Report - C. Barnett

- Absent -celebrating the birth of twin grandchildren
- See the attached report

9.2.2 HCS Report- E. Hansen

- See attached report
- 9.3 Facilities Manager Report-G. Walls
- Firehood and sprinkler inspections cleared by the Fire Marshall
- CHP bus inspection is this Month
- The shade structure installers have been challenging to work with

9.4 Superintendent Report- T. Anderson

- See attached report

9.5 Board Comments- None

**10.0 Additional Closed Session (if required)- Called to Order at: None**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_
Exited Closed Session at:
Motion by:
Seconded by:
Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

11.0 Report of Closed Session Actions

Motion by:
Seconded by:
Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

12.0 Adjournment:

The meeting was adjourned at: 6:10 p.m.
Motion by: Jonathan Merriam
Seconded by: Ryan Reece
Ayes: 4 Nays: 0 Abstain: 0

Board Minutes from January 9, 2023, approved January 30, 2023

Elizabeth Thompson, Board President
Jonathan Merriam- Board Clerk
Kathy Main-Board Member
Cassandra Shepherd-Board Member
Ryan Reece-Board Member