

**TRUSTEES**

Cassandra Shepherd, President  
Ryan Reece, Clerk  
Kathy Main  
Anthony Agueda  
Sam Choate

**ADMINISTRATION:**

Trish Anderson , Superintendent  
Terrie Purto, Business Official



**Hickman Community Charter District  
Meeting of the Board of Trustees**

**AGENDA**

**January 13, 2025**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

**Stem Room#1, 13306 Fourth Street, Hickman, CA 95323**

All documents related to open meeting agenda items, which have been provided to members of the Board of Trustees prior to the meeting, are available for examination at the Hickman Community Charter District Office, 13306 Fourth Street, Hickman, CA the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday, excluding holidays.

The agenda and documents can be made available in appropriate alternative formats to persons with a disability. A request for these documents in an alternative format, or for other disability-related modifications or accommodations, including auxiliary aides or services, may be made by contacting Patti Angle at (209) 874-1816

## 1. Call to Order at:

### Members Present:

Cassandra Shepherd, President  
Ryan Reece, Clerk  
Kathy Main  
Anthony Agueda  
Sam Choate

### Members Absent:

### Late Arrivals:

### Others Present:

Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

## 2. Approval of Agenda

Motion by:  
Seconded by:  
Ayes: Nays: Abstain

## 3. Closed Session

### Called to Order at:

Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

### 3.1 Employee Matters: *(Government Code Section 54957)*

#### **Public Employee appointment, employment, performance evaluation, discipline/dismissal/release**

### 3.2 Student Matters: *(Government Code Section 54950)*

### 3.3 Labor Negotiations: *(Government Code Section 54957.6)*

### Exited Closed Session at:

Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

### Report out of Closed Session Actions

*Report of closed session actions is required pursuant to Government Code 54957.1*

Action:  
Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

## 4. Welcome

- 4.1 Pledge of Allegiance
- 4.2 Welcome

**5.0 Public Comment-** *If you are present and wish to address the board at tonight's meeting, please complete a colored card and give it to the board secretary prior to the start of the meeting. Because this is a public meeting, it is our time to hear from you on items not listed on tonight's agenda. Though the board generally will not respond, we want you to understand that we are listening carefully. However, in compliance with Board Policy and the Ralph M Brown Act, the board is not permitted to take action on non-agenda items. If appropriate, consistent with Board Policy, the board may direct the Superintendent to schedule an item for a future board agenda.*

Individual speakers may be allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

**6.0 Consent Items**

*Explanatory Statement: The purpose of the Consent Agenda (Consolidated Motion) is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the Board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the Board has previously deliberated or can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Governing Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. If a member of the public wishes to speak to an item on the Consolidated Motion, please complete a Public Comment card and turn it into the Superintendent's Executive Assistant prior to the Board taking action.*

**6.1 [Approval of Minutes from December 16, 2024](#)**

**6.2 Approval of Warrants**

Date	Amount
<a href="#">December 13, 2024</a>	<a href="#">36,448.27</a>
<a href="#">December 19, 2024</a>	<a href="#">71,468.54</a>
Total	\$107,916.81

**6.3 Approval of Field trip and Fundraisers**

- HCS Sonora March 2025 Knights Ferry Salmon Run Excursion.
- HES 2nd grade Hilmar Cheese Factory & picnic in Crane Park April 3, 2025

Motion by:

Seconded by:

Ayes:    Nays:    Abstain:

**7.0 Announcements and correspondence**

- 7.1 [Letter to Board](#)  
[2023-24 Audit report](#)**

**8.0 Administrative Items (Information, discussion, and possible action Items)**

**8.1 Approve Hickman School Accountability Report Cards (SARC)**

- Hickman Elementary School SARC
- Hickman Middle School SARC
- Hickman Charter School SARC

*Explanatory Statement:*

*School Accountability Report Cards (SARC), as required by the State, are being presented for Board approval. Please see SARCs for HES, HMS, and HCS.*

Motion by:

Seconded by:

Ayes:    Nays:    Abstain:

### **8.2 Approve the December Budget Report**

*Explanatory Statement: Monthly budget report, presented by Mrs. Purto.*

Motion by:

Seconded by:

Ayes:    Nays:    Abstain:

### **8.3 Approve the Revisions of the 2025 HCCD Request for Reimbursement Form**

*Explanatory Statement:*

Motion by:

Seconded by:

Ayes:    Nays:    Abstain:

### **8.4 Approve the actions being taken by human resources**

- **HR Board Transmittal Form**

*Explanation: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.*

Motion by:

Seconded by:

Ayes:    Nays:    Abstain:

## **9.0 Reports**

9.1 Business Manager Report

9.2 School Reports

9.2.1 HES/HMS Report

9.2.2 HCS Report

9.3 Facilities Manager Report

9.4 Superintendent Report

9.5 Board Comments

## **10.0 Additional Closed Session (if required)- Called to Order at:**

Motion by:

Seconded by:

Ayes:    Nays:    Abstain:

Exited Closed Session at:

Motion by:

Seconded by:

Ayes:    Nays:    Abstain:

## **11.0 Report of Closed Session Actions**

*Report of closed session actions is required pursuant to Government Code 54957.1*

Motion by:

Seconded by:

Ayes:    Nays:    Abstain:

## **12.0 Adjournment:**

The meeting was adjourned at:

Motion by:

Seconded by:

Ayes:    Nays:    Abstain: