

TRUSTEES:

Cassandra Shepherd , President
Elizabeth Thompson, Clerk
Jonathan Merriam
Kathy Main
Jay Orth

ADMINISTRATION:

Paul Gardner, Superintendent
Terrie Purto, Business Official



**Hickman Community Charter District
Regular Meeting and
Annual Organizational Meeting
of the Board of Trustees**

MINUTES

December 13, 2021

Meeting Begins with a Closed Session at 5:00 P.M.

Regular Session resumes at 5:30PM

PUBLIC MEETING

1. Call to Order at: 5:00 p.m

Members Present:

Cassandra Shepherd - Pres
Elizabeth Thompson- Clerk
Jonathan Merriam
Kathy Main
Jay Orth

Members Absent: None

Late Arrivals: None

Others Present: None

Motion by: Jonathan Merriam
Seconded by: Elizabeth Thompson
Ayes: 5 Nays: 0 Abstain: 0

2. Approval of Agenda

Motion by: Kathy Main
Seconded by: Jonathan Merriam
Ayes: 5 Nays: 0 Abstain: 0

3. Closed Session - Called to Order at: 5:01 p.m.

Motion by: Jonathan Merriam
Seconded by: Kathy Main
Ayes: 5 Nays: 0 Abstain: 0

3.1 Public employment pursuant to Government Code Section 54957.5.

Exited Closed Session at: 5:29 p.m.
Motion by:
Seconded by:
Ayes: 5 Nays: 0 Abstain: 0

Report of Closed Session Actions

Report of closed session actions is required pursuant to Government Code 54957.1

Action related to Closed Session Item - none

Action:
Motion by:
Seconded by:
Ayes: Nays: Abstain:

4. Welcome

4.1 Pledge of Allegiance

4.2 Welcome

5. Public Comment- PTSA asked to speak first.

- **Liz Taber**
- **PTSA Update on Brent Bynum Field Fundraising Efforts (Restart)- Laurie Moore, Meredith Clark,**
 - Raised \$19,000 for the Project
 - PTSA needs more assistance
 - Hoping that the Board will be able to donate to the project
 - Mr. Bynum, himself is donating \$10,000 to the project
 - PTSA will help but can not head the project due to lack of members
 - Project was first estimated to cost \$300,000 or more
 - Students need this to happen so they have an appropriate area to participate in athletic events such as football, track and field, along with many other field based sports.

- Bynum Field could help PTSA raise more dollars to support student sport costs
- **Sara/Matt Giannini-**
 -

For the most accurate account of the public comments, please go to the recorded meeting labeled December 13, 2021.

6. Public Hearing Re: Annual Organizational Meeting

Open Public Hearing 6:02p.m.

Motion by: Elizabeth Thompson

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

6.1 Organization of Board and District

6.1.1 Election of President: Cassandra Shepherd

(New President assumes seat and leads meeting)

Motion by: Elizabeth Thompson

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

6.1.2 Election of Clerk: Elizabeth Thompson

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

6.1.3 Election of Representative for County Committee: Kathy Main

Motion by: Jonathan Merriam

Seconded by: Jay Orth

Ayes: 5 Nays: 0 Abstain: 0

6.1.4 Appoint the Superintendent as Secretary to Serve for 2022

Motion by: Jay Orth

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

6.2 Approve Authorization for the following individuals to sign warrants, warrant orders, and payroll orders:

- Paul Gardner, Superintendent
- Candy Barnett, Principal
- Marie Reynosa Charter Co-Director
- Ellen Hansen, Charter Co-Director
- Terrie Purto, Business Manager

Motion by: Elizabeth Thompson

Seconded by: Jay Orth
Ayes: 5 Nays: 0 Abstain: 0

6.3 Approve 2022 Regular Board Meeting Calendar Dates (Second Monday of each month)

January 10, 2022	April 11, 2022	June 13, 2022	October 10, 2022
February 14, 2022	May 9, 2022	August 8, 2022	November 14, 2022
March 14, 2022	June 6, 2022	September 12, 2022	December 12, 2022

Motion by: Jonathan Merriam
Seconded by: Elizabeth Thompson
Ayes: 5 Nays: 0 Abstain: 0

6.4 Approve 2022 Board Governance Calendar

Motion by: Kathy Main
Seconded by: Jonathan Merriam
Ayes: 5 Nays: 0 Abstain: 0

Exit Public Hearing 6:08 p.m.

Motion by: Jay Orth
Seconded by: Jonathan Merriam
Ayes: 5 Nays: 0 Abstain: 0

7. Consent Items

7.1 Approval of Minutes from November 8, 2021

7.2 Approval of Minutes from Special Meeting November 29, 2021

7.3 Approval of Warrants

Date	Amount
November 03, 2021	54,271.69
November 05, 2021	57,205.03
November 10, 2021	53,145.24
November 17, 2021	25,510.44

November 19, 2021	21,435.93
December 3, 2021	24,210.73
Total	\$235,779.06

7.4 Approve that following field trips

- [HCS Ski opportunities at Dodge Ridge on the following dates:](#)
 January 13, 2022
 January 20, 2022
 February 10, 2022
 March 10, 2022-(alternate date)
- [HCS Alameda fieldtrips:](#)
 Jan 12: Muir Woods, Golden Gate National Recreation Area:
 Jan 19: Reinhard Redwood Regional Park
 Jan 26: Lawrence Hall of Science

Motion by: Jay Orth
 Seconded by: Elizabeth Thompson
 Ayes: 5 Nays: 0 Abstain: 0

8.0 Information Items (Presentation and Discussion)

8.1 [Review the Draft of HCCD Resolution 2122-4 Vaccine and Mask Mandates](#) - P. Gardner

8.2 [COVID-19 Grant Funds Presentation](#) - T. Purto

9. Administrative Items (Action or Information)

9.1 [Approve Signatures of the Board and Authorized Agents](#)

Motion by: Elizabeth Thompson
 Seconded by: Kathy Main
 Ayes: 5 Nays: 0 Abstain: 0

9.2 [Approve the 2021 Educator Effectiveness Block Grant](#)

Motion by: Jay Orth
 Seconded by: Elizabeth Thompson
 Ayes: 5 Nays: 0 Abstain: 0

9.3 [Approve November Budget Report](#)

Motion by: Kathy Main
 Seconded by: Elizabeth Thompson
 Ayes: 5 Nays: 0 Abstain: 0

9.4 Approve the retirement letter of the Director of Instrumental Music effective June 2022

Motion by: Jay Orth

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

9.5 Approve the retirement of the Superintendent of the Hickman Community Charter District effective June 2022

Motion by: Elizabeth Thompson

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

9.6 Approve the 2021-22 Interim Budget Report

- **Powerpoint Presentation**

Motion by: Jay Orth

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

10. Reports/Comments

10.1 Business Manager Report- T. Purto

- reported in 8.2, 9.3, 9.6

10.2 School Reports

10.2.1 HES/HMS Report -C. Barnett

- Report- see enclosed summary

10.2.2 HCS Report - E. Hansen

- See enclosed report

10.3 Superintendent Report -P. Gardner

- Recognized Debbie Gibson who is retiring this December. She began a career working at various schools right out of highschool and continued to serve students and staff here at Hickman since 1997.
- Met with the Bynum Field engineer team (former alumni)
- Engineers found a way to remove the retaining wall from the plans, saving a significant amount of money
- Waiting for the estimate of the field using the revised plans.
-

10.4 Comments from the Board

11. Board Study Session

11.1 Superintendent Search Discussion

Staff Input Survey - Mr. Gardner

EdJoin Ad

Review proposed timeline and process - Ms. Shepherd

12. Additional Closed Session (If needed)- Called to Order at: 7:25 p.m.

Motion by:Jonathan Merriam

Seconded by:Jay Orth

Ayes: 5 Nays: 0 Abstain: 0

12.1. Public Employee Discipline/Dismissal Release (§ 54957)

Exited Closed Session at: 7:35 p.m.

Motion by: Jay Orth

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

13. Report of Closed Session Actions -The Board decided by unanimous vote to terminate the employment of a permanent classified employee.

Jonathan Merriam - Aye Kathy Main- Aye Elizabeth Thompson- Aye Jay Orth- Aye

Cassandra Shepherd- Aye

Ayes: 5 Nays: 0 Abstain: 0

14. Adjournment

The meeting was adjourned at: 7:36p.m.

Motion by: Kathy Main

Seconded by:Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

Board Minutes from December 13, 2021, approved January 10, 2022

Cassandra Shepherd- Board President

Elizabeth Thompson- Board Clerk

Kathy Main-Board Member

Jonathan Merriam-Board Member

Jay Orth-Board Member

