

TRUSTEES:

Jay Orth , President
Cassandra Shepherd, Clerk
Jonathan Merriam
Elizabeth Thompson
Kathy Main

ADMINISTRATION:

Paul Gardner, Superintendent
Cathy Thomasson, Business Official



**Hickman Community Charter District
Regular Meeting and
Annual Organizational Meeting
of the Board of Trustees**

MINUTES

December 14, 2020

Meeting Begins with a Closed Session at 5:00 P.M.

Regular Session resumes at 5:30PM

PUBLIC MEETING

Due to social distancing requirements, our public meeting will be held online until further notice. Regular Session starts at 5:30PM and can be accessed by using the following link:

Join Zoom Meeting

<https://hickmanschools-org.zoom.us/j/75706894269?pwd=cDVEL2FZRkdmdFg2ZzNSRjFCUFZEZz09>

Meeting ID: 757 0689 4269

Passcode: Hickman1

1. Call to Order at: 5:03 p.m.

Members Present:

Jay Orth - Pres- Connecting remotely by phone during travel

Cassandra Shepherd- Clerk- presiding over the meeting for Mr. Orth
Elizabeth Thompson
Jonathan Merriam
Kathy Main

Members Absent:

Late Arrivals:

Others Present:

Motion by: Jay Orth
Seconded by: Jonathan Merriam
Ayes: 5 Nays: 0 Abstain: 0

2. Approval of Agenda

Motion by: Elizabeth Thompson
Seconded by: Cassandra Shepherd
Ayes: 5 Nays: 0 Abstain: 0

3. Closed Session - Called to Order at: 5:04 p.m.

Motion by: Cassandra Shepherd
Seconded by: Elizabeth Thompson
Ayes: 5 Nays: 0 Abstain: 0

3.1 Public employment pursuant to Government Code Section 54957.5.

Exited Closed Session at: 5:29 p.m.
Motion by: Jay Orth
Seconded by: Jonathan Merriam
Ayes: 5 Nays: 0 Abstain: 0

Report of Closed Session Actions - No Action

Action related to Closed Session Item

Action:
Motion by:
Seconded by:
Ayes: Nays: Abstain:

4. Welcome

4.1 Pledge of Allegiance

4.2 Welcome

5. Public Comment- None

6. [Public Hearing Annual Organizational Meeting](#)

Open Public Hearing **5:33p.m.**

Motion by: Jonathan Merriam

Seconded by: Jay Orth

Ayes: 5 Nays: 0 Abstain: 0

6.1 Organization of Board and District

6.1.1 Election of President: Jay Orth

(New President assumes seat and leads meeting)

Motion by: Cassandra Shepherd

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

6.1.2 Election of Clerk: Cassie Shepherd

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

6.1.3 Election of Representative for County Committee: Cassie Shepherd

Motion by: Elizabeth Thompson

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

6.1.4 Appoint the Superintendent as Secretary to Serve for 2021

Motion by: Elizabeth Thompson

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

6.2 Approve Authorization for the following individuals to sign warrants, warrant orders, and payroll orders: - Approved after correcting Mrs. Barnett's name from Holdren to Barnett

- Paul Gardner, Superintendent
- Candetta Barnett, Principal
- Marie Reynosa Charter Co-Director
- Ellen Hansen, Charter Co-Director
- Cathy Thomasson, Business Manager

Motion by: Kathy Main

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

6.3 [Approve 2021 Regular Board Meeting Calendar Dates \(Second Monday of each month\)](#)

January 11, 2021	April 12, 2021	June 14, 2021	October 11, 2021
February 8, 2021	May 10, 2021	August 9, 2021	November 8, 2021
March 8, 2021	June 7, 2021	September 13, 2021	December 13, 2021

Motion by: Jonathan Merriam
 Seconded by: Elizabeth Thompson
 Ayes: 5 Nays: 0 Abstain: 0

6.4 Approve 2021 Board Governance Calendar

Motion by: Kathy Main
 Seconded by: Jonathan Merriam
 Ayes: 5 Nays: 0 Abstain: 0

Exit Public Hearing 5:38 p.m.

Motion by: Elizabeth Thompson
 Seconded by: Jonathan Merriam
 Ayes: 5 Nays: 0 Abstain: 0

7. Consent Items

7.1 Approval of Minutes from November 9, 2020 - Tabled -did not get linked. Will be placed as a Consent Item on January’s Agenda

7.2 Approval of Warrants

Date	Amount
November 6,2020	103,886.19
November 13, 2020	23,146.31
November 18, 2020	29,476.33
November 20, 2020	14,349.10
December 04, 2020	39,704.41
December 09, 2020	84,768.09
Total	\$295,330.43

Motion by: Jonathan Merriam
 Seconded by: Elizabeth Thompson
 Ayes: 5 Nays: 0 Abstain: 0

8. Administrative Items (Action or Information)

8.1 Approve the 2020-21 Interim Budget Report

- **Powerpoint Presentation**

Motion by: Kathy Main
Seconded by: Jay Orth
Ayes: 5 Nays: 0 Abstain: 0

8.2 Approve Signatures of the Board and Authorized Agents w- Mrs Barnett's name being corrected from Holden to Barnett

Motion by: Jonathan Merriam
Seconded by: Elizabeth Thompson
Ayes: 5 Nays: 0 Abstain: 0

8.3 Approve SELPA Local Plan Part B

Motion by: Jay Orth
Seconded by: Kathy Main
Ayes: 5 Nays: 0 Abstain: 0

8.4 Approve the Updated Board Policies

Motion by: Jonathan Merriam
Seconded by: Kathy Main
Ayes: 5 Nays: 0 Abstain: 0

8.5 Approve the resignation/retirement letter from Speech Pathologist

Motion by: Kathy Main
Seconded by: Jonathan Merriam
Ayes: 5 Nays: 0 Abstain: 0

8.6 Approve the COVID 19 Prevention Plan - Required by OSHA.

Motion by: Elizabeth Thompson
Seconded by: Jonathan Merriam
Ayes: 5 Nays: 0 Abstain: 0

8.7 Approve LCAP Budget Overview for Parents Board Reference Material

Motion by: Jonathan Merriam
Seconded by: Elizabeth Thompson
Ayes: 5 Nays: 0 Abstain: 0

8.8 Approve November Budget Report

Motion by: Elizabeth Thompson
Seconded by: Kathy Main
Ayes: 5 Nays: 0 Abstain: 0

8.9 Approve Revised Classified Salary Schedule with New Minimum Wage Board Reference Material

Motion by: Jonathan Merriam
Seconded by: Elizabeth Thompson
Ayes: 5 Nays: 0 Abstain: 0

9. Reports

9.1 Business Manager Report

9.2 School Reports

10.2.1 HES/HMS Report [Report](#)- Candetta Barnett

10.2.2 [HCS Report](#) - Marie Reynosa

9.3 Facilities Report (None in December)

9.4 [Superintendent Report](#) - P. Gardner

10. Additional Closed Session (If needed)- Called to Order at: - None

Motion by:

Seconded by:

Ayes: Nays: Abstain:

Exited Closed Session at:

Motion by:

Seconded by:

Ayes: Nays: Abstain:

11. Report of Closed Session Actions - N/A

12. Adjournment

The meeting was adjourned at: 6:40 p.m.

Motion by: Jay Orth

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

December 14, 2020, Minutes Approved January 11 , 2021

Jay Orth- Board President

Cassandra Shepherd- Board Clerk

Kathy Main-Board Member

Elizabeth Thompson-Board Member

Jonathan Merriam-Board Member

