

**TRUSTEES:**

Jay Orth, President  
Cassandra Shepherd, Clerk  
Kathy Main  
Elizabeth Thompson  
Jonathan Merriam

**ADMINISTRATION:**

Paul Gardner, Superintendent  
Cathy Thomasson, Business Official



**Hickman Community Charter District  
Meeting of the Board of Trustees**

**MINUTES**

**April 12, 2021**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

**Conference Room, 13306 Fourth Street, Hickman, CA 95323**

Due to social distancing requirements, our public meeting will be held online until further notice. Regular Session starts at 5:30PM and can be accessed by using the following link:

Join Zoom Meeting

<https://hickmanschools-org.zoom.us/j/75706894269?pwd=cDVEL2FZRkdmdFg2ZzNSRjFCUFZEZz09>

Meeting ID: 757 0689 4269

Passcode: Hickman1

**1. Call to Order at: 5:06 P.M.**

**Members Present:**

Jay Orth - President  
Cassandra Shepherd- Clerk  
Kathy Main  
Jonathan Merriam  
Elizabeth Thompson

**Members Absent:**

**Late Arrivals:**

**Others Present:**

Motion by: Kathy Main  
Seconded by: Jonathan Merriam  
Ayes: 3 Nays: 0 Abstain: 0

## 2. Approval of Agenda

Motion by: Jonathan Merriam  
Seconded by: Kathy Main  
Ayes: 3 Nays: 0 Abstain: 0

## 3. Closed Session - Called to Order at: 5:07 P.M.

Motion by: Kathy Main  
Seconded by: Jonathan Merriam  
Ayes: 3 Nays: 0 Abstain: 0

**3.1 Public employment pursuant to Government Code Section 54957.5.**

**3.2 Negotiations (certificated/classified) pursuant to Government Code Section 54957.6**

**3.3 Evaluation of the Superintendent pursuant to Government Code Section 54957.5.**

Exited Closed Session at: 5:30 P.M.

Motion by: Elizabeth Thompson  
Seconded by: Kathy Main  
Ayes: 5 Nays: 0 Abstain: 0

## Report of Closed Session Actions

**Action related to Closed Session Item - None**

Action:  
Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

## 4. Welcome

**4.1 Pledge of Allegiance**

**4.2 Welcome**

## 5. Public Comment

## 6. Consent Items

**6.1 [Approve Minutes of March 8, 2021](#)**

**6.2 Approve Warrants**

Date

Amount

<a href="#">March 3, 2021</a>	<a href="#">25,202.55</a>
<a href="#">March 10, 2021</a>	<a href="#">12,119.07</a>
<a href="#">March 17, 2021</a>	<a href="#">14,416.64</a>
<a href="#">March 19, 2021</a>	<a href="#">26,869.68</a>
<a href="#">March 24, 2021</a>	<a href="#">13,565.75</a>
<a href="#">March 30, 2021</a>	<a href="#">38,914.12</a>
Total	\$131,087.81

Motion by: Kathy Main  
 Seconded by: Jonathan Merriam  
 Ayes: 5 Nays: 0 Abstain: 0

## 7.0 [Enrollment Lottery](#)

**Open Lottery at: 5:32 P.M.**

Motion by: Elizabeth Thompson  
 Seconded by: Cassandra Shepherd  
 Ayes: 5 Nays: 0 Abstain: 0

### 7.1 HES/HMS Lottery

**Closed Lottery at: 5:47 P.M.**

Action: Lottery was conducted as per [board policy](#). Lottery priority lists will be available in the school offices.

Motion by: Elizabeth Thompson  
 Seconded by: Jonathan Merriam  
 Ayes: 5 Nays: 0 Abstain: 0

## 8. Information Items

**8.1 Pandemic Operations Update (Mr. Gardner)**

**8.2 HCS and HMS Graduation Plans (Administrators)**  
[CDPH Guidance](#)

**8.3 LCAP Progress Update (Administrators)**

## 9. Administrative Items (Action or Information)

**9.1 Approve the resignation of a District Classified Employee**

Motion by: Elizabeth Thompson

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

**9.2 Approve the retirement letter of HCS Alameda Classified Employee**

Motion by: Jonathan Merriam

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

**9.3 Approve the retirement letter of HMS Certificated Employee**

Motion by: Elizabeth Thompson

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

**9.4 Approve RFEP Process for Students in Special Education**

Motion by: Cassandra Shepherd

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

**9.5 Approve the Request and Agreement for Interdistrict Attendance for a TK student to attend Waterford Unified School District**

Motion by: Kathy Main

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

**9.6 Approve the First Grade Trike-A-Thon Fundraising Event for Hickman Elementary**

Motion by: Jonathan Merriam

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

**9.7 Approve the 2021-22 Master Calendar**

Motion by: Cassandra Shepherd

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

**9.8 Approve the March Budget Report**

Motion by: Kathy Main

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

**9.9 Approve HCCD/HAT Tentative Agreement (Collective Bargaining)**

Motion by: Jonathan Merriam

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

**9.10 Approve HCCD/Hickman Classified Tentative Agreement**

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

**9.11 Approve Revised Certificated Salary Schedule**

Motion by: Kathy Main

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

**9.12 Approve the retirement letter of a District Classified Manager**

Motion by: Elizabeth Thompson

Seconded by: Cassandra Shepherd

Ayes: 5 Nays: 0 Abstain: 0

**10. Reports**

**10.1 Business Manager Report- Cathay Thomasson**

- No Report
- Will be bringing breakdown of one time funds and how they were used

**10.2 School Reports**

10.2.1 HES/HMS Report [Board Report](#) - Candetta Barnett

10.2.2 HCS Report

**10.3 Superintendent's Report**

**11. Additional Closed Session (If needed)- Called to Order at: 6:45 P.M.**

Motion by: Cassandra Shepherd

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

**Exited Closed Session at: 7:21 P.M.**

Motion by: Elizabeth Thompson

Seconded by: Kathy Main

Ayes: 5 Nays: 0 Abstain: 0

**12. Report of Closed Session Actions - None**

Action:

Motion by:

Seconded by:

Ayes: Nays: Abstain

**13. Adjournment**

The meeting was adjourned at: 7:22 P.M.

Motion by: Jonathan Merriam

Seconded by: Elizabeth Thompson

Ayes: 5 Nays: 0 Abstain: 0

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*Jay Orth- Board President*

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*Cassandra Shepherd- Board Clerk*

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*Kathy Main-Board Member*

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*Elizabeth Thompson-Board Member*

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*Jonathan Merriam-Board Member*