

TRUSTEES:

Elizabeth Thompson, President
Jonathan Merriam, Clerk
Kathy Main
Ryan Reece
Cassandra Shepherd

ADMINISTRATION:

Trish Anderson, Superintendent
Terrie Purto, Business Official



**Hickman Community Charter District
Regular Meeting of the Board of Trustees**

MINUTES

April 3, 2023

Meeting Begins with a Closed Session at 5:00 P.M.

Regular Session resumes at 5:30PM

PUBLIC MEETING

Stem Room#1, 13306 Fourth Street, Hickman, CA 95323

1.0 Call to Order at: 5:05 p.m.

Members Present:

- Elizabeth Thompson, President
- Jonathan Merriam, Clerk
- ~~Kathy Main~~
- Ryan Reece
- Cassandra Shepherd

Members Absent: Kathy Main

Late Arrivals: None

Others Present: None

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 4 Nays: 0 Abstain: 0

2.0 Approval of Agenda

Motion by: Jonathan Merriam

Seconded by: Cassandra Shepherd

Ayes: 4 Nays: 0 Abstain: 0

3.0 Closed Session -

Called to Order at: 5:06 p.m.

Motion by: Ryan Reece

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

3.1 Employee Matters: *(Government Code Section 54957)*

Public Employee appointment, employment, performance evaluation, discipline/dismissal/release

3.2 Student Matters: *(Government Code Section 54950)*

3.3 Labor Negotiations: *(Government Code Section 54957.6)*

Exited Closed Session at: 5:30 p.m.

Motion by: Ryan Reece

Seconded by: Cassandra Shepherd

Ayes: 4 Nays: 0 Abstain: 0

Report of Closed Session Actions

4.0 Welcome

4.1 Pledge of Allegiance

4.2 Welcome

5.0 Public Comment- None

6.1 [Approval of Board Meeting Minutes from March 13, 2023](#)

6.2 Approval of warrants

Date	Amount
March 10, 2023	105,683.17
March 17, 2023	34,646.71
March 24, 2023	25,790.70
Total	\$166,120.58

6.3 Approval of Fundraisers

- [HMS Fundraiser](#)
- [HMS](#)

Explanatory Statement:

Motion by: Cassandra Shepherd

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

7.0 Announcements

7.1 [Information regarding Vacancies on the Association of Stanislaus County School Board](#)

Explanatory Statement: Association of County School Board has vacancies in their positions and are looking for nominations to fill those vacancies.

7.2 Field Trips

- [HMS 8th grade to FunWorks May 18, 2023](#)

Explanatory Statement:

7.3 [Please respond if you will be attending the Annual School Board Dinner Meeting Thursday, April 27, 2023 \(ET, JM, CS, RR, KM, TA\)](#)-(all will attend)

Explanatory Statement: Each year all school board members in the county gather to have dinner, and participate in a professional discussion with guest speakers.

7.4 Please respond to what graduations you plan to attend:

HCS 6:00 p.m. Tuesday May 23, 2023 (ET, JM, CS, RR, KM, TA)-no for (CS, KM)

HMS 7:00 p.m. Wednesday May 24, 2023 (ET, JM, CS, RR, KM, TA)- no for (KM)

Explanatory Statement: This information will allow programs to reflect the names of the Board of Trustees who are presenting certificates of completion

8.0 [Enrollment Lottery](#)

Open Lottery at: 5:33 p.m.

Explanatory Statement: The board will conduct the lottery for incoming students to fill all available spots for the 2023-24 school year.

Motion by: Jonathan Merriam

Seconded by: Ryan Reece
Ayes: 4 Nays: 0 Abstain: 0

8.1 HES/HMS Lottery

Closed Lottery at: 5:51 p.m.

Action: Lottery was conducted as per [board policy](#). Lottery priority lists will be available in the school offices.

Motion by: Ryan Reece
Seconded by: Jonathan Merriam
Ayes 4 Nays: 0 Abstain: 0

9.0 Administrative Items (Information, discussion, and possible action Items)

9.1 Approve the Independent Audit Certification Selection

Contract

Explanatory Statement: Contract agreement between Hickman Community Charter District and Nigro & Nigro for the 2022-23 school year audit

Motion by: Jonathan Merriam
Seconded by: Cassandra Shepherd
Ayes: 4 Nays: 0 Abstain: 0

9.2 Approve the March Budget Report

Explanatory Statement: Monthly budget report, presented by Mrs. Purto.

Motion by: Jonathan Merriam
Seconded by: Ryan Reece
Ayes: 4 Nays: 0 Abstain: 0

9.3 Approve the following Request and Agreement for Interdistrict Attendance:

- **1st and 6th grade student to attend Waterford Unified School District**
- **1st grade student to attend Waterford Unified School District**

Explanatory Statement: Students requesting to be released from Hickman to attend Waterford School District Schools.

Motion by: Ryan Reece
Seconded by: Jonathan Merriam
Ayes: 4 Nays: 0 Abstain: 0

9.4 Approve rescheduling the second June Board Meeting

Explanatory Statement: June 12th meeting will include proposal of LCAP and Budget

Adoption and the second meeting will be held to approve those items prior to June 30, 2023.

Motion by: Jonathan Merriam

Seconded by: Cassandra Shepherd

Ayes: 4 Nays: 0 Abstain: 0

9.5 Approve the 2023-2024 Reduced Workload Program Memorandum of Understanding

Explanatory Statement: Each year the board makes a decision whether it is in the best interest of the district financially to approve a RWL MOU with the bargaining unit members.

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 4 Nays: 0 Abstain: 0

9.6 Approve the Actions being taken by Human Resources

Explanatory Statement: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.

● **Human Resource Business Report for April 2023**

Motion by: Jonathan Merriam

Seconded by: Ryan Reece

Ayes: 4 Nays: 0 Abstain: 0

9.7 Approve the 2023-24 Hickman Community Charter District Master Calendar

Explanatory Statement: This calendar has been reviewed by administration and both bargaining units, as well as input from all parties in certificated, classified, and confidential work forces, and has had a majority agreement out of all proposed calendars. It is asked that the board approve the calendar for the 2023-24 school year.

Motion by: Cassandra Shepherd

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

10.0 Reports

10.1 Business Manager Report- Terrie Purto

- Will be attending the CSBA Conference in Long Beach
- Will benefit more this year from attending since she has been in the position for a year.

10.2 School Reports

10.2.1 HES/HMS Report- C. Barnett

10.2.2 HCS Report- M. Reynosa

10.3 Facilities Manager Report- G. Walls

- Pushing hard to get the shade structure done
- Making a handicap curb by the Kinder and District office

- Getting bids on Summer projects
- Transitioning TK
- Night custodian resigned
- Found a new night custodian

10.4 [Superintendent Report](#)

10.5 Board Comments

11.0 Additional Closed Session (if required)- Called to Order at: None

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

Exited Closed Session at:

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

12.0 Report of Closed Session Actions

Motion by:

Seconded by:

Ayes:_____ Nays:_____ Abstain:_____

13.0 Adjournment:

The meeting was adjourned at: 6:50p.m.

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 4 Nays: 0 Abstain: 0

Board Minutes from April 3, 2023, approved on May 8, 2023

Elizabeth Thompson, Board President

Jonathan Merriam- Board Clerk

Kathy Main-Board Member

Cassandra Shepherd-Board Member

Ryan Reece-Board Member